TITLE 515 ADVISORY BOARD OF THE DIVISION OF PROFESSIONAL STANDARDS

Proposed Rule

LSA Document #09-481

DIGEST

Adds 515 IAC 1-1-96 to include definitions for the title. Amends 515 IAC 1-5-2 to define supervisor and building level administrator for purposes of the beginning residency programs. Amends 515 IAC 1-5-3 to create the beginning teacher residency program, which is a two year program for beginning teachers, to require the beginning teacher residency program to include periodic assessments and growth plans, and to require specific elements of a growth plan and follow-up assessments. Adds 515 IAC 1-5-3.1 to create a beginning building level administrator program that parallels the beginning teacher residency program. Adds 515 IAC 1-5-3.2 to create a beginning school services residency program that parallels the beginning teacher residency program. Amends 515 IAC 1-5-7 to add procedures for residency program participants to appeal determinations made regarding the successful completion of the program. Amends 515 IAC 1-7-2 to define supervisor for purposes of renewal approval. Amends 515 IAC 1-7-7 to define professional growth experiences as experiences that are verified as completed by a building level administrator or supervisor. Amends 515 IAC 1-7-12 to require specific renewal requirements for accomplished practitioners. Amends 515 IAC 1-7-14 to require the building level administrator, supervisor, or, under certain situations, the department to verify professional growth points before the points apply to the renewal process. Adds 515 IAC 1-7-14.1 to create an appeal process for experiences to apply toward professional growth experiences without building level administrator or supervisor approval. Amends 515 IAC 3-1-1 to create certain prerequisites for the board to recognize a program as an approved program, including requiring the programs to meet developmental and content standards and require program applicants to meet minimum testing requirements on basic reading, writing and mathematics prior to program acceptance. Amends 515 IAC 4-2-1 to eliminate the assessment portfolio requirement for a proficient practitioner license and to set forth the requirements to receive a proficient practitioner license. Adds 515 IAC 4-2-19 to define the expiration of the proficient practitioner license and certain renewal requirements. Adds 515 IAC 8-1-1.1 to create the initial practitioner license as a two year license and require applicants to meet a school setting or school services requirements, or be an out-of-state applicant, to be eligible. Adds 515 IAC 8-1-1.2 to allow the initial practitioner license holder to renew the license one time unless the holder has started and not finished the beginning teacher residency program and has not already received a continuance from the department, to allow the initial practitioner license holder to renew the license only one time if the building level administrator does not approve program completion, and to require an initial practitioner license holder to again pass the testing requirements or complete a professional growth plan if the holder has not completed the beginning teacher residency program within six years of eligibility. Adds 515 IAC 8-1-1.3 to make the holder of a license with the elementary school setting eligible to teach from grades kindergarten through grade 6 and to require elementary school setting applicants to have met the elementary education curriculum requirements, teacher testing requirements, and CPR training requirements. Adds 515 IAC 8-1-1.4 to define education curriculum requirements as either a baccalaureate degree with a major in education including pedagogy and a minor in language arts, mathematics, science, social studies, early childhood development, exceptional needs, or fine arts or a baccalaureate degree in any major that substantially applies to a content area as determined by the department and either a minor in education or certification by an online program approved by the board. Adds 515 IAC 8-1-1.5 to make the holder of a license with the secondary school setting eligible to teach from grades 5 through 12 and to require secondary school setting applicants to have met the secondary education curriculum requirements, teacher testing requirements, and CPR training requirements. Adds 515 IAC 8-1-1.6 to define secondary education curriculum requirements as a baccalaureate degree in any major that substantially applies to a content area as determined by the department and a minor in education. Adds 515 IAC 8-1-1.7 to allow administrators, counselors, and school psychologists an "all school setting" to be eligible for grade prekindergarten through grade 12 school setting. Adds 515 IAC 8-1-1.8 to require applicants for a P-12 school setting to meet P-12 certain curriculum requirements. Amends 515 IAC 8-1-8 concerning adaptive physical education. Amends 515 IAC 8-1-16 to allow an applicant licensed by the Indiana Professional Licensing Agency to receive a communications disorder all school setting license. Amends 515 IAC 8-1-25 to allow the department to add concentrations to elementary licenses. Adds 515 IAC 8-1-29.1 to separate physical education and health into two content areas. Amends 515 IAC 8-1-40 to allow an applicant to receive a building level administrator license if the applicant holds a proficient practitioner license, successfully completes the school leader's licensure assessment, a master's degree or higher, and completes an approved building level administrator program. Amends 515 IAC 8-1-41 to allow an applicant to receive a superintendent license if the applicant holds a proficient practitioner license, holds a master's or higher degree, completes an approved superintendent program, and successfully completes the school leader's licensure assessment. Amends 515 IAC 8-1-42 to allow an applicant to receive a district level administrator: director of career and technical education license if the applicant holds a certain license type, successfully completes the school leader's licensure requirement, holds a master's degree, and successfully completes an approved director of career and technical education program. Amends 515 IAC 8-1-43 to allow an applicant to receive a district level administrator: director of curriculum and instruction license if the applicant holds a certain license type, successfully completes the school leader's licensure assessment, holds a master's degree, and successfully completes an approved director of curriculum and instruction program. Amends 515 IAC 8-1-44 to allow an applicant to receive a district level administrator: director of exceptional needs license if the applicant holds a certain license type, successfully completes the school leader's licensure requirement, obtains a master's degree, and successfully completes an approved director of exceptional needs program. Adds 515 IAC 8-1-50 to create a temporary administrator license at the request of the governing body and approval of a temporary administrator license committee, which is comprised of members of the board and the superintendent of public instruction. Adds 515 IAC 8-2 to define the teacher testing requirements for licensure to include pedagogy and content area examinations. Amends 515 IAC 9-1-2 to grandfather all licenses created by prior rules and allow students in teacher training institutions to be licensed under prior regulations until August 31, 2013. Amends 515 IAC 9-1-5 to require applicants to provide certain information to the department for determining license eligibility. Amends 515 IAC 9-1-6 to require out-of-state applicants to provide certain information to the department for determining license eligibility. Amends 515 IAC 9-1-7 to require out-of-state applicants to successfully meet testing requirements and curriculum requirements to be eligible for an initial practitioner license, to require out-of-state applicants to meet the initial license requirements, have two years of experience in good standing, and to require the department to determine eligible content areas and eligible school settings for out-of-state applicants based on previous licenses, content of baccalaureate degrees, and the official transcript from the institution of higher learning. Amends 515 IAC 9-1-8 to allow out-of-state applicants to receive reciprocal permits under certain circumstances. Amends 515 IAC 9-1-16 to include good standing as a prerequisite to creditable experience for purposes of an out-of-state applicant for practitioner license. Amends 515 IAC 9-1-18 to allow the department to accept license surrenders for suspensions and revocations and to allow the superintendent to suspend licenses for up to three years. Amends 515 IAC 9-1-19 to allow emergency permits for all licenses. Adds 515 IAC 9-1-31 to set forth application fees. Amends 515 IAC 10-1-4 to add workplace specialist licenses for any occupational curriculum approved by the State Board of Education. Amends 515 IAC 10-1-9 to require a workplace specialist to complete the beginning teacher residency program as a prerequisite to a proficient practitioner workplace specialist license. Amends 515 IAC 12-1-1 to require applicants for an accomplished practitioner license to complete requirements comparable to applicants for a proficient practitioner license and to require the completion of professional growth points for accomplished practitioner license renewal. Makes numerous technical changes to 515 IAC 1-5-1, 515 IAC 1-5-4, 515 IAC 1-6-1 through 515 IAC 1-6-7, 515 IAC 1-7-4, 515 IAC 1-7-5, 515 IAC 1-7-12, 515 IAC 3-1-3, 515 IAC 4-2-2, 515 IAC 5-1-1 through 515 IAC 5-1-4, 515 IAC 8-1-9 through 515 IAC 8-1-15, 515 IAC 8-1-17, 515 IAC 8-1-19, 515 IAC 8-1-21 through 515 IAC 8-1-23, 515 IAC 8-1-28, 515 IAC 8-1-29, 515 IAC 8-1-30 through 515 IAC 8-1-34, 515 IAC 8-1-36, 515 IAC 8-1-37, 515 IAC 8-1-39, 515 IAC 8-1-45, 515 IAC 8-1-46, 515 IAC 8-1-48, 515 IAC 9-1-27, 515 IAC 9-1-30, 515 IAC 10-1-2, 515 IAC 10-1-3, 515 IAC 10-1-5, 515 IAC 10-1-6, 515 IAC 10-1-8, 515 IAC 10-1-15, Repeals 515 IAC 1-1-1 THROUGH 515 IAC 1-1-87; 515 IAC 1-2-1; 515 IAC 1-2-3; 515 IAC 1-2-17; 515 IAC 1-2-19; 515 IAC 1-2-21 THROUGH 515 IAC 1-2-25; 515 IAC 1-4; 515 IAC 1-5-5; 515 IAC 1-5-6; 515 IAC 1-7-1; 515 IAC 1-7-3; 515 IAC 1-7-6; 515 IAC 1-7-8; 515 IAC 1-7-9 THROUGH 515 IAC 1-7-11; 515 IAC 1-7-13; 515 IAC 1-7-16, 515 IAC 1-7-17; 515 IAC 3-1-2; 515 IAC 4-1; 515 IAC 4-2-3 THROUGH 515 IAC 4-2-18; 515 IAC 8-1-1; 515 IAC 8-1-2; 515 IAC 8-1-3; 515 IAC 8-1-5; 515 IAC 8-1-7; 515 IAC 8-1-20; 515 IAC 8-1-27; 515 IAC 8-1-35; 515 IAC 8-1-38; 515 IAC 8-1-49; 515 IAC 9-1-1; 515 IAC 9-1-3; 515 IAC 9-1-4; 515 IAC 9-1-9 THROUGH 515 IAC 9-1-15; 515 IAC 9-1-17; 515 IAC 9-1-20 THROUGH 515 IAC 9-1-27; 515 IAC 9-1-28; 515 IAC 10-1-1; 515 IAC 10-1-11 THROUGH 515 IAC 10-1-13; 515 IAC 10-1-16; 515 IAC 10-1-18; 515 IAC 12-1-2; 515 IAC 12-1-3. Effective 30 days after filing with publisher.

IC 4-22-2.1-5 Statement Concerning Rules Affecting Small Businesses

515 IAC 1-1; 515 IAC 1-2; 515 IAC 1-4; 515 IAC 1-5-1; 515 IAC 1-5-2; 515 IAC 1-5-3; 515 IAC 1-5-3.1; 515 IAC 1-5-3.2; 515 IAC 1-5-4; 515 IAC 1-5-5; 515 IAC 1-5-6; 515 IAC 1-5-7; 515 IAC 1-6-1; 515 IAC 1-6-2; 515 IAC 1-6-3; 515 IAC 1-6-4; 515 IAC 1-6-5; 515 IAC 1-6-6; 515 IAC 1-6-7; 515 IAC 1-7-1; 515 IAC 1-7-2; 515 IAC 1-7-3; 515 IAC 1-7-4; 515 IAC 1-7-5; 515 IAC 1-7-6; 515 IAC 1-7-7; 515 IAC 1-7-8; 515 IAC 1-7-9; 515 IAC 1-7-10; 515 IAC 1-7-11; 515 IAC 1-7-12; 515 IAC 1-7-13; 515 IAC 1-7-14; 515 IAC 1-7-14.1; 515 IAC 1-7-16, 515 IAC 1-7-17; 515 IAC 3-1-1; 515 IAC 3-1-2; 515 IAC 3-1-3; 515 IAC 4-1-5; 515

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SECTION 1. 515 IAC 1-1 IS AMENDED TO READ AS FOLLOWS:

ARTICLE 1. TEACHER TRAINING AND LICENSING: REQUIREMENTS FOR EDUCATION BEGUN AFTER ACADEMIC YEAR 1977-78 BEGINNING RESIDENCY AND LICENSE RENEWAL

Rule 1. Teacher Education and Certification; Programs Definitions

SECTION 2. 515 IAC 1-1-96 IS ADDED TO READ AS FOLLOWS:

515 IAC 1-1-96 Definitions

Authority: IC 20-28-2-6

Affected: IC 20-19-3; IC 20-28-7-1; IC 20-28-7-2; IC 20-29-2-19; IC 20-31-4; IC 28-38-1

Sec. 96. The following definitions in this section apply throughout this title:

- (1) "Accomplished practitioner license" means a license granted to an applicant under 515 IAC 12-1-1.
- (2) "Applicant" means the person or entity that applies for the licenses and permits granted by the board or department under a certain rule.
- (3) "Approved program" means a program that has been approved by the board in accordance with 515 IAC 3-1-1.
- (4) "Beginning building level administrator" means a person who:
 - (A) holds an initial practitioner license with a content area established under 515 IAC 8-1-40; and
 - (B) is employed as an administrator by an entity listed under 515 IAC 1-5-1(a).
- (5) "Beginning school services personnel" means a person who:
 - (A) holds an initial practitioner license with a content area established under 515 IAC 8-1-45, 515 IAC 8-1-46, 515 IAC 8-1-47, or 515 IAC 8-1-48; and
 - (B) is employed as a school counselor, school psychologist, school nurse or school social worker by an entity listed under 515 IAC 1-5-1(a).
- (6) "Beginning teacher" means a person who meets the following:
 - (A) Holds at least one (1) of the following:
 - (i) An initial practitioner license that includes a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39.

- (ii) An initial workplace specialist license under 515 IAC 10.
- (B) Is employed as a teacher by an entity listed under 515 IAC 1-5-1(a).
- (7) "Certificate of eligibility" means a document issued by a state that specifies the details of a license for which an individual has met all substantive licensure requirements.
- (8) "Compact state" means a state that has entered into the Interstate Compact Agreement for any license with a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-46.
- (9) "Content area" means the subject matter an applicant is licensed to teach, or the administrative or service function an applicant is licensed to provide, to an entity listed in 515 IAC 1-5-1(a).
- (10) "Council for Exceptional Children" means the nonprofit organization of the same name located in Arlington, Virginia, that sets professional standards for those working with individuals with disabilities or high ability.
- (11) "Day" means a calendar day unless otherwise specified.
- (12) "Department" or "department of education" means the department of education established under IC 20-19-3.
- (13) "Developmental and content standards" or "developmental standards" or "content standards" means the professional standards first recognized by the board in 2002 and located at http://www.doe.in.gov/dps/standards, or available for copy at the Indiana Department of Education, 151 W. Ohio St., Indianapolis, IN, 46204.
- (14) "General education and subject matter concentration" means curriculum that is based on a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39. The term does not include curriculum based on professional education and pedagogy.
- (15) "Good standing" means an employer did not cancel or suspend the applicant's contract for grounds equivalent to grounds listed under IC 20-28-7-1 or IC 20-28-7-2.
- (16) "Governing body" means the group responsible for the governance of the entity listed under 515 IAC 1-5-1(a).
- (17) "Initial practitioner license" means a license granted to an applicant under 515 IAC 8-1-1.1 and is equivalent to an initial standard license.
- (18) "Institution of higher learning" means a college or university accredited by at least one (1) of the following:
 - (A) A state accrediting authority of the college or university's state of origin.
 - (B) One (1) of the following regional institutional accrediting organizations:
 - (i) Middle States Association of Colleges and Schools, Commission on Higher Education.
 - (ii) New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Education.
 - (iii) North Central Association of Colleges and Schools, Higher Learning Commission.
 - (iv) North Central Association of Colleges and Schools, Commission on Accreditation and School Improvement, Board of Trustees.
 - (v) Northwest Commission on Colleges and Universities.
 - (vi) Southern Association of Colleges and School, Commission on Colleges.
 - (vii) Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges.
 - (viii) Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities.
 - (C) The National Council for Accreditation of Teacher Education.
- (19) "Interstate Compact Agreement" means the reciprocity agreement under IC 28-38-1.
- (20) "Licensing advisor" means a representative of an institution of higher learning who acts as an advisor for, and at the request of, the applicant and who has the authority of the approved program to provide the department with information on the applicant's qualifying degree and, if applicable, evidence of teaching experience.
- (21) "National Association of Gifted Children" means the nonprofit organization of the same name located in Washington, D.C., that approves Teacher Preparation Standards in Gifted Education.
- (22) "National Board of Professional Teaching Standards" means the nonprofit organization of the same name located in Arlington, Virginia, that approves teaching standards and offers certification.
- (23) "Out-of-state applicant" means an applicant who:

- (A) has completed a baccalaureate degree from an institution of higher learning outside of Indiana; or
- (B) has a valid license issued by another state.
- (24) "Physical license" means the document provided by the department that represents a license.
- (25) "Professional education and pedagogy" means a curriculum that is based on the art or science of teaching, including, but not limited to, practice experience, and a curriculum based on scientifically-based reading instruction, differentiation of instruction and teaching methods, cultural competency, instructional technology, classroom and behavioral management, curriculum development, and the psychology of child development, including, but not limited to, the development of exceptional needs students.
- (26) "Proficient practitioner license" is a license granted to an applicant under 515 IAC 4-2-1.
- (27) "School setting" means the grades for which the license holder is licensed.
- (28) "Student teaching" means a supervised teaching practice occurring near the end of an applicant's approved program.
- (29) "Teacher training institution" means an institution of higher learning that prepares teachers for the workforce as a primary goal.
- (30) "Workplace specialist license" means a license granted to an applicant under 515 IAC 10-1-9.
- (31) "Workplace specialist II" means a license granted to an applicant under 515 IAC 10-1-9 that is equivalent to a proficient practitioner license.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-1-96)

SECTION 3. 515 IAC 1-5 IS AMENDED TO READ AS FOLLOWS:

Rule 5. Beginning Teacher Internship Residency Program 515 IAC 1-5-1 Applicability

Authority: IC 20-28-2-6

Affected: IC 20-19-2-8; IC 20-24-3; IC 20-31-4; IC 20-35-5; IC 20-37-1-1; IC 36-1-7

Sec. 1. (a) Beginning with the 1988 89 2010-2011 school year, each:

- (1) school corporation;
- (2) school organized by an interlocal agreement under IC 36-1-7;
- (3) special education cooperative organized under IC 20 1 6 20; IC 20-35-5;
- (4) cooperating school corporation for vocational education organized under IC 20-1-18-7; and IC 20-37-1-1;
- (5) private accredited nonpublic school as a condition of accreditation under IC 20-1-1-6(a)(8), must under 511 IAC 6.1-1-1; and
- (6) charter school established under IC 20-24-3;

as a condition of accreditation under IC 20 1 1 6(a)(8) must shall develop and implement a plan for a beginning teacher internship residency program, a beginning building level administrator residency program, and a beginning school services personnel residency program.

- (b) A beginning teacher internship residency program does not apply to an individual employed:
- (1) on a temporary teacher's contract for an expected length of less than **one hundred twenty** (120) days;
- (2) on a supplemental services contract; or
- (3) as a substitute teacher.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-1; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-1) to the Professional Standards Board (515 IAC 1-5-1) by P.L.46-1992, SECTION 19, effective July 1, 1992.

SECTION 4. 515 IAC 1-5-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-5-2 Definitions

Authority: IC 20-28-2-6

Affected: IC 20-29-2-19; IC 20-31-4

Sec. 2. (a) The definitions in this section apply throughout this rule.

- (b) "Advisor" "Building level administrator" means a representative of a teacher training institution within Indiana who acts as a teacher advisor for, and at the request of, license holder who:
 - (1) holds a proficient practitioner license with the content area in 515 IAC 8-1-40; and
 - (2) has direct authority over a beginning teacher as employed by an entity listed under section 1(a) of this rule.
 - (c) "Beginning teacher" means a teacher who:
 - (1) receives an initial standard or reciprocal teaching license after March 31, 1988;
 - (2) is employed as a teacher for at least three (3) hours per day by any of the entities described under section 1(a) of this rule:
 - (3) has not successfully completed an internship program under this rule; and
 - (4) has less than two (2) years of creditable teaching experience recognized under 511 IAC 10-2-7 that is outside Indiana.
- (d) "Governing body" means the board or group responsible for the governance of a school corporation or private accredited school.
- (e) "Individualized assistance plan" means a plan developed by the governing body to assist a beginning teacher during a second internship year to achieve minimal competence on the performance criteria developed by the department of education.
- (f) "Internship program" refers to the beginning teacher internship program established under IC 20 6.1-8 to do the following:
 - (1) Assist beginning teachers in the performance of their duties.
 - (2) Identify teaching skills and educational practices necessary for excellence in teaching.
 - (3) Evaluate the performance of beginning teachers by principals.
 - (4) Evaluate the quality of teacher training programs.
- (g) "Mentor" means a teacher with outstanding teaching skills who is assigned to guide the beginning teacher toward attaining skills and practices described in the plan developed under IC 20 6.1-8 and this rule. A mentor does not become a supervisor under IC 20 7.5-1-2(h) as a result of performing duties under the internship program.
- (h) "Teacher" means an individual whose position in the school requires a teaching license issued by the state board of education.
- (i) "Teacher training institution" means a college or university offering a program of teacher education approved by the state board of education.
 - (c) "Supervisor" means a license holder who has:
 - (1) direct authority over a license holder as employed by an entity listed under section 1(a) of this rule; and
 - (2) held a proficient practitioner license that includes any content area established under 515 IAC 8-1-40 through 515 IAC 8-1-44 for at least five (5) years.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-2; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; filed May 21, 1992, 5:00 p.m.: 15 IR 2215; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-2) to the Professional Standards Board (515 IAC 1-5-2) by P.L.46-1992, SECTION 19, effective July 1, 1992.

SECTION 5. 515 IAC 1-5-3 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-5-3 Beginning teacher residency program

Authority: IC 20-28-2-6; IC 20-28-6

Affected: IC 20-28-6-1; IC 20-29-6-4; IC 20-29-6-7; IC 20-31-4

- Sec. 3. (a) Each To be eligible for a proficient practitioner license, a beginning teacher must shall participate in a two (2) year beginning teacher internship residency program. for at least two (2) semesters. A beginning teacher who does not successfully complete an internship program may participate for an additional two (2) semesters in a beginning teacher intern program with:
 - (1) the school corporation or accredited private school that initially employed the beginning teacher; or
 - (2) another consenting school corporation or accredited private school.
- (b) A beginning teacher who participates in a second year beginning teacher internship program is entitled to receive individualized assistance as provided under IC 20 6.1 8 16(b).
 - (c) The individualized assistance referred to in subsection (b) shall:
 - (1) be detailed in an individualized assistance plan developed by the governing body;
 - (2) identify professional growth activities to achieve minimal competence on the performance criteria listed under section 5(e) of this rule as reasons for repeating the internship; and
 - (3) be approved by the professional standards board.
 - (d) The professional growth activities identified in subsection (c)(2) may include, but are not limited to, the following:
 - (1) Seminars on professional growth.
 - (2) Meeting costs and release time costs.
 - (3) Reimbursement for travel expenses.
 - (4) Counseling fees.
- (e) An educational entity under section 1(a) of this rule that employs a beginning teacher that is assigned to a building that is administered by any of the other entities listed under section 1(a) of this rule may require the beginning teacher to be under the jurisdiction of a beginning teacher internship plan developed by the entity that administers the program in the building where the beginning teacher is assigned.
- (f) The superintendent must assign to each beginning teacher a mentor who is chosen in accordance with the procedure established under subsection (g)(4). The mentor must consent to the assignment. Where possible, each mentor should:
 - (1) have at least five (5) years teaching experience;
 - (2) teach at a grade level similar to that of the beginning teacher;
 - (3) teach a similar subject to that of the beginning teacher; and
 - (4) teach in the same building as the beginning teacher.
 - (g) Each beginning teacher internship plan shall do the following:
 - (1) Identify the expectations for and responsibilities of each of the following:
 - (A) Superintendent.
 - (B) Principal.
 - (C) Mentor.
 - (D) Beginning teacher.
 - (2) Identify beginning teacher competencies and behaviors that reflect the expectations of the governing body of the school or school corporation.
 - (3) Develop an orientation program for beginning teachers.
 - (4) Develop the procedure for selection of mentors.
 - (5) Develop training for mentors and principals above any training provided by the state.
 - (6) Determine a minimum number of classroom observations to be conducted by the principal of each beginning teacher.
 - (7) Determine a minimum number of classroom observations to be conducted by the mentor of each beginning teacher.
 - (8) Determine a minimum number of preobservation and postobservation conferences that the principal, beginning teacher, and mentor shall hold.

- (h) The superintendent shall do the following:
- (1) Provide the mentor adequate time to observe the beginning teacher in the classroom setting.
- (2) Where practical, provide the mentor release time from the mentor's nonclassroom duties and classroom duties.
- (3) Provide the mentor, beginning teacher, and principal with a copy of the local plan.
- (i) The mentor shall periodically do the following:
- (1) Observe the beginning teacher in the classroom.
- (2) Meet with the beginning teacher to do the following:
 - (A) Evaluate the progress of the beginning teacher in attaining competency as described in subsection (g)(2).
 - (B) Discuss strengths and weaknesses of the beginning teacher's skills and practices and provide guidance in attaining excellence in teaching.
- (j) The mentor is entitled to an annual stipend as provided in IC 20.6.1.8 if the mentor is employed by any of the entities listed in section 1(a)(1) through 1(a)(5) of this rule. The stipend will be paid by the state in accordance with procedures established by the professional standards board.
- (k) The beginning teacher may request an advisor to participate in that beginning teacher's internship program. The beginning teacher shall contact a teacher training institution to request an advisor. If the advisor elects to participate in the teacher's internship program, the advisor is entitled to receive reimbursement from the state for mileage and per diem expenses in accordance with budget agency rates and procedures.
 - (1) The professional standards board shall do the following:
 - (1) Provide technical assistance in the development and implementation of a beginning teacher internship program at the request of a school corporation or a private accredited school.
 - (2) Collect and disseminate information concerning existing internship programs.
 - (3) Develop guidelines concerning the following:
 - (A) The evaluation of the beginning teacher by the principal.
 - (B) Development of and approval for individualized assistance programs for beginning teachers participating in a second year beginning teacher internship.
 - (4) Develop forms for use by the principal in the evaluation of the beginning teacher.
 - (5) Provide a guide to training resources available to corporations for the training of principals and mentors.
 - (6) At the time of license renewal or otherwise at the first opportunity, indicate on the license of an individual who was not successful in a second year beginning teacher internship that the individual's employment as a teacher is restricted under IC 20 6.1 4 1(b) and section 4(e) of this rule.
 - (b) The beginning teacher residency program shall:
 - (1) assist beginning teachers in the performance of their duties;
 - (2) identify teaching skills and educational practices necessary for excellence in teaching; and
 - (3) require building level administrators to assess the performance of beginning teachers.
- (c) A beginning teacher residency program is a two (2) year program that includes, but is not limited to, the following:
 - (1) An initial conference between the building level administrator and the beginning teacher to discuss the following:
 - (A) The assessment schedule under subdivision (2).
 - (B) The minimum assessment criteria developed by the department under subsection (e)(1).
 - (2) An assessment of the beginning teacher before November 15 and April 15 during each of the two (2) years of the beginning teacher's employment. The building level administrator shall assess the beginning teacher by using the minimum assessment criteria provided by the department under subsection (e)(1).
 - (3) A growth plan for the beginning teacher if the building level administrator determines after any assessment described in subdivision (2) that a beginning teacher is deficient in any area being assessed. The growth plan must be in writing and include the following:

- (A) Specific expectations of the building level administrator.
- (B) Actions to be taken by the beginning teacher to meet the expectations.
- (C) A date for the actions to be completed.
- (D) The next assessment date.
- (4) If the building level administrator creates a growth plan in accordance with subdivision (3), a reassessment of the beginning teacher shall occur prior to the next assessment required by subdivision (2).
- (5) After April 15 of the second year of the residency program but before May 1 of that same year, the building level administrator shall make a determination and provide a written explanation to the beginning teacher and superintendent that one (1) of the following occurred:
 - (A) The beginning teacher successfully completed the residency program.
 - (B) The beginning teacher failed to successfully complete the residency program.
- (d) The beginning teacher residency program may include a school corporation sponsored mentoring program.
- (e) The department shall:
- (1) develop minimum assessment criteria to be used by a building level administrator when assessing a beginning teacher;
- (2) develop forms for use by a building level administrator in the assessment of the beginning teacher; and
- (3) provide assistance in the development and implementation of a beginning teacher residency program at the request of an entity under section 1(a) of this rule.
- (m) (f) Implementation of and participation in an internship a residency program is not a subject of:
- (1) bargaining under IC 20-7.5-1-4; IC 20-29-6-4; or
- (2) discussion under IC 20 7.5 1 5. IC 20-29-6-7.
- (n) Each entity described under section 1(a) of this rule shall file its internship plan with the professional standards board by September 15, 1992. Thereafter, an internship plan need be filed by September 15 only when changes have been made.
- (o) Each entity described under section 1(a) of this rule that develops an individualized assistance plan as provided by IC 20 6.1 8 16(b) and this section shall submit that plan to the professional standards board no later than October 15 of the school year in which the individualized assistance plan is being administered. (Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; filed May 21, 1992, 5:00 p.m.: 15 IR 2216; filed Jul 6, 1995, 12:00 p.m.: 18 IR 2780; filed Jun 5, 1998, 3:52 p.m.: 21 IR 3833; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-3) to the Professional Standards Board (515 IAC 1-7-3) by P.L.46-1992, SECTION 19, effective July 1, 1992.

SECTION 6. 515 IAC 1-5-3.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 1-5-3.1 Beginning building level administrator residency program

Authority: IC 20-28-2-6; IC 20-28-6

Affected: IC 20-28-6-1; IC 20-29-6; IC 20-31-4

- Sec. 3.1. (a) To be eligible for a proficient practitioner license under 515 IAC 4, the holder of an initial practitioner license that includes the content area established under 515 IAC 8-1-40 shall participate in a two (2) year beginning building level administrator residency program.
 - (b) The beginning level administrator residency program shall:
 - (1) assist beginning building level administrators in the performance of their duties;
 - (2) identify skills and practices necessary for excellence in building level administration; and
 - (3) require the supervisor to complete an assessment of the performance of the beginning building level administrator.

- (c) A beginning building level administrator residency program is a two (2) year program that includes, but is not limited to, the following:
 - (1) An initial conference between the supervisor and the beginning building level administrator to discuss the following:
 - (A) The assessment schedule under subdivision (2).
 - (B) The minimum assessment criteria developed by the department under subsection (e)(1).
 - (2) An assessment of the beginning building level administrator before November 15 and April 15 during each of the first two (2) years of the beginning building level administrator's employment. The supervisor shall assess the beginning building level administrator by using the minimum assessment criteria provided by the department under subsection (e)(1).
 - (3) A growth plan for the beginning building level administrator if the supervisor determines after any assessment described in subdivision (2) that a beginning building level administrator is deficient in any area being assessed. The growth plan must be in writing and include the following:
 - (A) Specific expectations of the supervisor.
 - (B) Actions to be taken by the beginning building level administrator to meet the expectations.
 - (C) A date for the actions to be completed.
 - (D) The next assessment date.
 - (4) If the supervisor creates a growth plan in accordance with subdivision (3), a reassessment of the beginning building level administrator shall occur prior to the next assessment required by subdivision (2).
 - (5) After April 15 of the second year of the residency program but before May 1 of that same year, the supervisor shall make a determination and provide a written explanation to the building level administrator and superintendent that one (1) of the following occurred:
 - (A) The beginning building level administrator successfully completed the residency program.
 - (B) The beginning building level administrator failed to successfully complete the residency program.
- (d) The beginning building level administrator residency program may include a school corporation sponsored mentoring program.
 - (e) The department shall:
 - (1) develop minimum assessment criteria to be used by a supervisor when assessing a beginning building level administrator;
 - (2) develop forms for use by a supervisor in the assessment of the beginning building level administrator; and
 - (3) provide assistance in the development and implementation of a beginning building level administrator residency program at the request of an entity under section 1(a) of this rule.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3.1)

SECTION 7. 515 IAC 1-5-3.2 IS ADDED TO READ AS FOLLOWS:

515 IAC 1-5-3.2 Beginning school services residency program

Authority: IC 20-28-2-6; IC 20-28-6

Affected: IC 20-28-6-1; IC 20-29-6; IC 20-31-4

- Sec. 3.2. (a) To be eligible for a proficient practitioner license under 515 IAC 4, the holder of an initial practitioner license that includes any content area established under 515 IAC 8-1-45, 515 IAC 8-1-46, 515 IAC 8-1-47, or 515 IAC 8-1-48 shall participate in a two (2) year beginning school services residency program.
 - (b) The beginning school services residency program shall:
 - (1) assist beginning school services personnel in the performance of their duties;
 - (2) identify skills and practices necessary for excellence in school services; and
 - (3) require the supervisor to complete an assessment of the performance of the beginning school services personnel.
 - (c) A beginning school services residency program is a two (2) year program that includes, but is not limited to,

the following:

- (1) An initial conference between the supervisor and the beginning school services personnel to discuss the following:
 - (A) The assessment schedule under subdivision (2).
 - (B) The minimum assessment criteria developed by the department under subsection (e)(1).
- (2) An assessment of the beginning school services personnel before November 15 and April 15 during each of the first two (2) years of the beginning school services personnel's employment. The supervisor shall assess the beginning school services personnel by using the minimum assessment criteria provided by the department under subsection (e)(1).
- (3) A growth plan for the beginning school services personnel if the supervisor determines after any assessment described in subdivision (2) that a beginning school services personnel is deficient in any area being assessed. The growth plan must be in writing and include the following:
 - (A) Specific expectations of the supervisor.
 - (B) Actions to be taken by the beginning school services personnel to meet the expectations.
 - (C) A date for the actions to be completed.
 - (D) The next assessment date.
- (4) If the supervisor creates a growth plan in accordance with subdivision (3), a reassessment of the beginning school services personnel shall occur prior to the next assessment required by subdivision (2).
- (5) After April 15 of the second year of the program but before May 1 of that same year, the supervisor shall make a determination and provide a written explanation to the beginning school services personnel and superintendent that one (1) of the following determinations:
 - (A) The beginning school services personnel successfully completed the residency program.
 - (B) The beginning school services personnel failed to successfully complete the residency program.
- (d) The beginning school services residency program may include a school corporation sponsored mentoring program.
 - (e) The department shall:
 - (1) develop minimum assessment criteria to be used by a supervisor when assessing a beginning school services personnel;
 - (2) develop forms for use by a supervisor in the assessment of the beginning school services personnel; and
 - (3) provide assistance in the development and implementation of a beginning school services residency program at the request of an entity under section 1(a) of this rule.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3.2)

SECTION 8. 515 IAC 1-5-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-5-4 Crediting residency experience

Authority: IC 20-28-2-6 Affected: IC 20-31-4

- Sec. 4. (a) A beginning teacher license holder participating in an internship a residency program under this rule is entitled to the following:
 - (1) The same salary, retirement, contractual status, and all other benefits accorded to a teacher in that school corporation license holder with teaching comparable experience comparable to that of the beginning teacher. in the entity under section 1(a) of this rule.
 - (2) Credit for the teaching experience gained in an internship a residency program under section 3 of this rule for the purposes of:
 - (A) salary;
 - (**B**) retirement;
 - (C) contractual status;
 - (D) licensure; and

(E) all other purposes.

- (b) A beginning teacher who participates in an internship program for a second year is entitled to salary, retirement, contractual status, and all other benefits accorded to a beginning teacher entering the internship for the initial year. A beginning teacher successfully completing an internship program the second year is thereafter entitled to the following:
 - (1) Salary, retirement benefits, and other benefits accorded to a teacher with teaching experience comparable to that of the beginning teacher.
 - (2) Credit for the years of teaching experience gained in an internship program for the purposes of salary, retirement, contractual status, licensure, and all other purposes.
- (c) The principal of the building in which the beginning teacher completes the internship program shall endorse the original teaching license verifying completion of the internship program. The department of education shall indicate on the face of any subsequent license issued to that teacher that the internship has been completed.
- (d) (b) The superintendent or official designee shall record each year of employment for each teacher license holder who receives an initial standard or reciprocal practitioner license. after March 31, 1988. The record of employment shall be made on the teacher's license in the place provided on the reverse side of the physical license. The entity under section 1(a) of this rule shall maintain the record documenting the year that the license holder completed the residency program.
- (e) A beginning teacher who does not successfully complete a beginning teacher internship program within the first two (2) full school years of employment by any of the entities listed in section 1(a) of this rule may maintain a valid license under the provisions of 511 IAC 10-3, but may not be employed by any of the entities listed in section 1(a) of this rule for a teaching appointment. A teaching appointment does not include substitute teaching. (Advisory Board of the Division of Professional Standards; 515 IAC 1-5-4; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2863; filed May 21, 1992, 5:00 p.m.: 15 IR 2217; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-4) to the Professional Standards Board (515 IAC 1-5-4) by P.L.46-1992, SECTION 19, effective July 1, 1992.

SECTION 9. 515 IAC 1-5-7 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-5-7 Appeal procedure; second residency year

Authority: IC 20-28-2-6; IC 20-28-7

Affected: IC 20-28-6-1; IC 20-28-8; IC 20-31-4

- Sec. 7. (a) A beginning teacher, a beginning building level administrator, or beginning school services personnel who are adversely affected by a determination of the principal under section 5(g) 3(c)(5), 3.1(c)(5), or 3.2(c)(5) of this rule at the end of the teacher's second year of participation in a beginning teacher internship program may appeal that request a review of the determination by the superintendent of the entity listed in section 1(a) of this rule by submitting a written request for review to the governing body. superintendent within fifteen (15) days of receipt of the determination.
- (b) If a request is made in accordance with subsection (a), the superintendent of the entity listed under section (a) of this rule shall review the determination and provide the individual requesting the review and the individual who made the original determination with a written decision affirming or reversing the determination within five (5) days of the request.
 - (c) If the superintendent reverses the determination in subsection (b), the superintendent shall:
 - (1) verify completion of the residency on the physical license in the place provided; and
 - (2) notify the parties of the decision.
- (b) The (d) A beginning teacher, a beginning building level administrator, or beginning school services personnel who are adversely affected by the decision in subsection (b) may file a written request for a hearing with the governing body within fifteen (15) days of receipt of notice of the determination under section 5(g) of this rule. superintendent's decision

under subsection (b). The beginning teacher, beginning building level administrator, or beginning school services personnel shall be given at least five (5) days notice of the date, time, and place of the hearing, which shall be held in executive session unless the beginning teacher, requests beginning building level administrator, or beginning school services personnel request a public hearing.

- (e) (e) The purpose of a hearing requested under subsection (b) (d) is to receive evidence regarding whether the beginning teacher, has beginning building level administrator, or beginning school services personnel have demonstrated minimal competence on those the performance criteria identified in the teacher's individualized assistance growth plan. which was approved by the governing body and the department of education.
- (d) (f) At the hearing, the superintendent or principal, the individual who made the original determination under section 3(c)(5), 3.1(c)(5), or 3.2(c)(5) of this rule and the beginning teacher, beginning building level administrator, or beginning school services personnel shall each have the following rights:
 - (1) To speak and present evidence.
 - (2) To present witnesses.
 - (3) To have a representative present.
 - (4) To make a record of the proceedings.
- (e) (g) The governing body shall, at its next regularly scheduled meeting following the hearing, affirm or reverse the determination of the principal superintendent under section 5(g) of this rule subsection (b) by a majority vote, as evidenced by the official minutes of the meeting. The decision of the governing body is the final administrative determination.
- (f) (h) If the decision of the governing body, under subsection (e) results in a determination that the teacher successfully completed the internship program, (g), reverses the superintendent's decision, the governing body shall direct the appropriate administrator to do the following:
 - (1) Verify completion of the internship residency on the teacher's physical license in the place provided.
 - (2) Notify the parties under section 5(h) and 5(i)(1) of this rule of the decision.
- (g) If the decision of the governing body under subsection (e) results in a determination that the teacher did not successfully complete the internship program, the principal shall notify the parties under section 5(h) and 5(i)(1) of this rule of the decision.
- (h) The department of education shall, at the time of license renewal or otherwise at the first opportunity, indicate on the license of an individual who was not successful in a second year internship program that the individual's employment as a teacher is restricted by IC 20-6.1-4-1 and section 4(e) of this rule.
- (i) No provision provisions under this section is are intended to affect in any way the rights and procedures afforded the parties regarding employment decisions under IC 20 6.1 4. A school corporation is not required to employ a teacher after completion of the internship program. IC 20-28-6 or IC 20-28-8. (Advisory Board of the Division of Professional Standards; 515 IAC 1-5-7; filed May 21, 1992, 5:00 p.m.: 15 IR 2219; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-7) to the Professional Standards Board (515 IAC 1-5-7) by P.L.46-1992, SECTION 19, effective July 1, 1992.

SECTION 10. 515 IAC 1-6 IS AMENDED TO READ AS FOLLOWS:

Rule 6. Transition to Teaching Requirements on Approved Programs 515 IAC 1-6-1 Transition to teaching; applicability
Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 1. (a) This rule implements and supplements IC 20-28-4.

- (b) Beginning July 1, 2002, Each institution accredited approved program under 515 IAC 1-2-21 and 515 IAC 3-1-1, except approved programs that do not meet the requirements of IC 20-28-4, must offer a transition to teaching program to prepare a qualified person who holds at least a baccalaureate degree to enter the teaching profession through a transition to teaching program.
 - (c) The transition to teaching program shall include a preparation component to meet Indiana standards for teaching.
- (d) Completion of the program and testing requirements as stated under 515 IAC 1-4515 IAC 8-2-1 results in eligibility for an initial practitioner license. (Advisory Board of the Division of Professional Standards; 515 IAC 1-6-1; filed May 29, 2002, 4:05 p.m.: 25 IR 3174; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 11. 515 IAC 1-6-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-2 Definitions

Authority: IC 20-28-2-6; IC 20-28-4 Affected: IC 20-28-3-4; IC 20-28-4-4

- Sec. 2. (a) The definitions in this section apply throughout this rule.
- (b) "Approved program" means a general elementary or secondary content area preparation program under 515 IAC 1-11 through 515 IAC 1-169 or approved by the board under 515 IAC 3.
 - (c) "Board" means the professional standards board.
- (d) (b) "Complete the program" means to be verified by an institution a transition to teaching program as having successfully completed the preparation program.
- (e) (c) "Consortium" means a relationship between at least two (2) institutions approved programs to provide a transition to teaching program.
- (f) (d) "Degree" means a degree from a four (4) year college or university that is accredited by its state or equivalent jurisdiction to offer the participant's degree. institution of higher learning.
- (g) (e) "Elementary" means a school setting of elementary primary or elementary intermediate, or both, for purposes of determining the license sought by the participant. By statute, this is labeled as kindergarten through grade 5. as set forth in IC 20-28-4-4(1)(B).
- (h) (f) "Eligible person" means a qualified person who meets the admission requirements of the institution. transition to teaching program.
 - (i) (g) "Enroll" means to do the following:
 - (1) Be admitted by an institution to the preparation a transition to teaching program.
 - (2) Register for at least one (1) course in the program.
 - (i) (h) "Participant" means a person who is enrolled in the preparation program.
- (k) (i) "Professional experience" means the experience that occurred through full-time employment in an educational related field or in a field in which the person intends to be licensed.
 - (1) "Program" means the transition to teaching program under this rule.

- (m) (k) "Qualified person" means a person who holds the degree and any professional experience required for the intended license.
- (n) (l) "Secondary" means a school setting of middle/junior high school or senior high school, or both, for purposes of determining the license sought by the participant. By statute, this is labeled as grades 6 through 12. as set forth in IC 20-28-4-4(1)(A).
 - (o) "Successfully complete" means to pass each assessment under the preparation program.
 - (p) "Unit" means the teacher preparation program at a college or university.
- (m) "Transition to teaching program" means a program under IC 20-28-3-4 and established under this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 1-6-2; filed May 29, 2002, 4:05 p.m.: 25 IR 3174; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 12. 515 IAC 1-6-3 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-3 General provisions

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

- Sec. 3. (a) If an institution **of higher learning** offers an approved general elementary program for an initial teaching **practitioner** license, or secondary program for an initial teaching license in a content area, the institution **of higher learning** must offer a course of study under the **transition to teaching** program.
- (b) A course of study under the **transition to teaching** program shall be designed to prepare an eligible person to meet teaching **developmental and content** standards **adopted by the board.**
- (c) In relation to other approved programs at an institution offering a course of study under The transition to teaching program does not affect an institution's a graduate level program designed to earn an initial teaching practitioner license, such as a master of teaching (MAT) program. The program does not replace or require the replacement of an approved program. An institution approved program that offers the program in a content area may:
 - (1) add a separate approved transition to teaching program in the content area;
 - (2) discontinue the **transition to teaching** program in a content area if it discontinues its approved program in the content area; or
 - (3) agree with another institution approved program to jointly provide, through a consortium, the preparation component for an eligible person.
- (d) A participant is eligible to apply for an initial **practitioner** license when the participant successfully completes the program and successfully passes testing the assessment requirements of
- (e) A license earned through the transition to teaching program. and a license earned through a preparation program under 515 IAC 1-1 and 515 IAC 1-2 or 515 IAC 4 are equivalent for all purposes under this title. (Advisory Board of the Division of Professional Standards; 515 IAC 1-6-3; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 13. 515 IAC 1-6-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-4 Eligibility for program in elementary teaching

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 4. A person who has either of the following qualifications, as set forth in IC 20 28 4, is eligible to enroll in the

preparation program for an elementary license: school setting in accordance with 515 IAC 8-1-1.3(c) if the person has either of the following:

- (1) A baccalaureate degree with a grade point average of at least 3.000, both in the major and overall. 3.0 on a 4.0 point scale from an institution of higher learning.
- (2) Both A baccalaureate degree with a grade point average of at least 2.500, both in the major and overall, 2.5 on a 4.0 point scale from an institution of higher learning and five (5) years of professional experience.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-6-4; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 14. 515 IAC 1-6-5 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-5 Eligibility for program in secondary teaching

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

- Sec. 5. (a) This section covers preparation under A person is eligible to enroll in the program for a secondary license school setting in accordance with 515 IAC 8-1-1.5(c) that corresponds to the content area of the degree and of any required professional 515 IAC 1-1 experience. if the
 - (b) A person who has any of the following: qualifications is eligible to enroll in the preparation program:
 - (1) A baccalaureate degree with a grade point average of at least 3.000, both in the major content area and overall. 3.0 on a 4.0 point scale from an institution of higher learning.
 - (2) A graduate degree.
 - (3) Both A baccalaureate degree with a grade point average of at least 2.500, both in the major content area and overall,
 - 2.5 on a 4.0 point scale from an institution of higher learning and five (5) years of professional experience.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-6-5; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 15. 515 IAC 1-6-6 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-6 Preparation

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-5-12

- Sec. 6. (a) The unit approved program may offer the course of study as either undergraduate or graduate credit.
- (b) The qualified person must meet the general admission standards of the unit approved program for the credit being awarded.
- (c) The unit approved program may require that, prior to enrollment, the qualified person must pass the written examinations under 515 IAC 3-1-6, 515 IAC 3-1-7, and IC 20-28-5-12 for reading, writing, mathematics, and knowledge in the content area of the intended license. 515 IAC 3-1-1(b)(3).
- (d) The course of study may be part of a degree program, but a participant is not required to earn a degree to successfully complete the preparation program.
 - (e) Based on the teaching standards for the intended license, The preparation shall contain include the following:
 - (1) The course work and field and classroom experiences that prepare the participant.
 - (2) The performance assessments defined in the institution's unit approved program assessment system. that indicates whether the participant meets Indiana standards.

- (f) Pursuant to Under IC 20-28-4, preparation shall include no require not more than the following:
- (1) Eighteen (18) credit hours for secondary teaching.
- (2) Twenty-four (24) credit hours for elementary teaching, including at least six (6) credit hours in the teaching of reading.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-6-6; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 16. 515 IAC 1-6-7 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-6-7 Scope of initial license; application procedures

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

- Sec. 7. (a) A participant who completes the **transition to teaching** program is eligible for an initial **practitioner** license. in a school setting as follows:
 - (1) In elementary teaching, for elementary primary or elementary intermediate, or both.
 - (2) In secondary teaching, for junior high/middle school or high school, or both.
- (b) The board department shall issue an initial practitioner license that is restricted to only the content area or areas in which the program participant has a degree unless the program participant demonstrates to the department sufficient knowledge in other content areas of the license. (Advisory Board of the Division of Professional Standards; 515 IAC 1-6-7; filed May 29, 2002, 4:05 p.m.: 25 IR 3176; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 17. 515 IAC 1-7-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-2 "Supervisor" defined

Authority: IC 20-28-2-6 Affected: IC 20-28-3-1

Sec. 2. As used in this rule, "board" "supervisor" means the professional standards board. license holder who has direct authority over another license holder employed by the entity listed in 515 IAC 1-5-1(a) as described in the rule. (Advisory Board of the Division of Professional Standards; 515 IAC 1-7-2; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501)

SECTION 18. 515 IAC 1-7-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-4 "License" defined

Authority: IC 20-28-2-6 Affected: IC 20-28-3-1

- Sec. 4. (a) As used in this rule, "administrative license" means a license that includes the following—at least one (1) content area under 515 IAC 8-1-40 through 515 IAC 8-1-44.
 - (1) A proficient practitioner license.
 - (2) A standard license. or
 - (3) A provisional license issued under this title.
- (b) As used in this rule, "school services license" means a license that includes a content area established under 515 IAC 8-1-45 through 515 IAC 8-1-48.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-7-4; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501)

SECTION 19. 515 IAC 1-7-5 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-5 "License renewal report" defined

Authority: IC 20-28-2-6 Affected: IC 20-28-3-1

Sec. 5. As used in this rule, "license renewal report" includes the professional growth plan prepared by the applicant under section 14 of this rule and any other information required by the department to process the application for renewal. (Advisory Board of the Division of Professional Standards; 515 IAC 1-7-5; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501)

SECTION 20. 515 IAC 1-7-7 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-7 "Professional growth experiences" defined

Authority: IC 20-28-2-6 Affected: IC 20-28-3-1

- Sec. 7. As used in this rule, "professional growth experiences" means professional experiences demonstrating goals and strategies for a teacher's development based on the following: verified by the building level administrator, supervisor, or department as completed.
 - (1) Principles promulgated by the Interstate New Teacher Assessment and Support Consortium (INTASC) in its Model Standards for Beginning Teacher Licensing and Development: A Resource for State Dialogue, 1992 edition, which are incorporated herein by reference, copies of which are available from INTASC, One Massachusetts Avenue, NW, Suite 700, Washington, D.C. 20001.
 - (2) Content and development standards in this title as adopted by the board.
 - (3) Standards promulgated by the National Board for Professional Teaching Standards (NBPTS) in its Guide to National Board Certification, 2002-2003 edition, which is incorporated herein by reference, eopies of which are available from 26555 Evergreen Road, Suite 400, Southfield, Michigan 48076, or on line at www.nbpts.org.
 - (4) Standards promulgated by the Interstate School Leaders Licensure Consortium (ISLLC) of the Council of Chief State School Officers (CCSSO), and entitled "Standards for School Leaders," copies of which are available from CCSSO One Massachusetts Avenue, NW, Suite 700, Washington, D.C. 2001 1431.
 - (5) Academic content standards as set forth in section 1 of this rule.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-7-7; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501)

SECTION 21. 515 IAC 1-7-12 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-12 Application requirements for renewal of proficient practitioner licenses

Authority: IC 20-28-2-8 Affected: IC 20-28-3-1

- Sec. 12. (a) An application for renewal of a proficient practitioner license or a standard license must include the following:
 - (1) A completed application form approved by the board which application may be submitted electronically; department.
 - (2) Limited criminal history report issued by the Indiana state police not earlier than one (1) year prior to the board's receipt of the application.
 - (3) (2) The renewal fee prescribed by 515 IAC 1-2-19, 515 IAC 9-1-31, which fee may be submitted electronically if arrangements to accept electronic payment have been made by the board.
 - (4) (3) Documentation issued by the board or licensing advisor local governing body and applicant that the requirements of section 13 or section 14 of this rule have been met.
 - (b) Applicants for license renewal shall provide all necessary evidence of eligibility.
 - (c) An application for license renewal shall be submitted no not sooner than sixty (60) days prior to the expiration date

of the license. (Advisory Board of the Division of Professional Standards; 515 IAC 1-7-12; filed Sep 30, 2003, 9:45 a.m.: 27 IR 502)

SECTION 22. 515 IAC 1-7-14 IS AMENDED TO READ AS FOLLOWS:

515 IAC 1-7-14 Professional growth plan; renewal

Authority: IC 20-28-2-8 Affected: IC 20-20-31

- Sec. 14. (a) This section applies to any license renewal under section 13(b) of this rule and all renewals of proficient practitioner licenses, the holder of the following:
 - (1) A proficient practitioner license under 515 IAC 4.
 - (2) An accomplished practitioner license under 515 IAC 12.
- (b) Any The holder of a license expiring on or after July 1, 2004, may, and all proficient practitioner licenses must, be renewed under subsection (a) is an applicant for purposes of this rule and shall renew his or her license for an additional five (5) year term by one (1) of the following: methods:
 - (1) Completion of the process for certification by the National Board of Professional Teaching Standards (NBPTS) in a content area for which the NBPTS offers certification and submission to the board of written verification from the NBPTS that the certification process has been completed, regardless of whether the licensee succeeded in earning NBPTS certification.
 - (2) Submission of a license renewal report that is approved by the board or its designee provided, however, that the license renewal report must be in a format approved by the board. The license renewal report may not be submitted more than twenty four (24) months before the expiration of the applicant's current proficient practitioner's license. If the license renewal report is approved, a certificate to that effect will be issued to the applicant and that certificate must accompany the application for license renewal.
 - (3) (2) Submission of documentation from a licensing advisor a license renewal report that demonstrates that the requirements of the license renewal report professional growth plan have been met through academic credits. in accordance with subsections (c) through (h).
 - (3) Submission of official transcripts listing completion of six (6) semester hours of college or university coursework.
- (c) To qualify for renewal, A professional growth plan is documentation of professional growth experiences. The applicant professional growth plan must have obtained include a minimum of ninety (90) professional growth experience points in the five (5) year period immediately preceding the submission of the application for renewal. The professional growth experience points shall be calculated with one (1) clock hour qualifying for one (1) professional growth experience point based on, but not limited to, subject to the following limitations: activities:
 - (1) In-service workshop up to a maximum of forty-five (45) points per renewal.
 - (1) In service workshops.
 - (2) Professional conference or workshop up to a maximum of forty five (45) points per renewal.
 - (2) Professional workshops and conferences.
 - (3) Mentoring of beginning educator up to a maximum of thirty six (36) points per renewal.
 - (3) Mentoring of beginning teacher
 - (4) Certified mentor training up to a maximum of twenty five (25) points per renewal.
 - (4) Cooperating teacher for any college field experience including student teaching.
 - (5) Professional growth team member up to a maximum of twenty five (25) points per renewal.
 - (5) Workshop presentation.
 - (6) Cooperating teacher for a student teacher up to a maximum of fifty (50) points per renewal.
 - (6) Curriculum development.
 - (7) Educational travel up to a maximum of five (5) points per renewal.
 - (7) Educational committee membership.
 - (8) Workshop presentation up to a maximum of thirty (30) points per renewal.

- (8) School accreditation activities.
- (9) Curriculum development up to a maximum of forty five (45) points per renewal.
- (9) College credit: 1 semester hour = 15 professional growth points.
- (10) Educational committee membership up to a maximum of fifty (50) points per renewal.
- (10) Educational publication.
- (11) School accreditation activities up to a maximum of fifty (50) points per renewal.
- (11) Educational research.
- (12) College credit up to a maximum of ninety (90) points per renewal.
- (12) Participation in the School Improvement Planning process.
- (13) Peer coaching up to a maximum of twenty five (25) points per renewal.
- (13) Professional growth experiences that improve curriculum knowledge, instructional skill, classroom management skills, or any other professional growth experiences.
- (14) Educational publication up to a maximum of forty-five (45) points per renewal.
- (15) Professional experience or activity up to a maximum of thirty (30) points per renewal.
- (16) College teaching up to a maximum of ninety (90) points per renewal.
- (17) Educational research up to a maximum of thirty (30) points per renewal.
- (18) Indiana principal leadership academy conducted by the Indiana department of education up to a maximum of ninety (90) points per renewal.
- (d) Verification of the professional growth experiences must be provided on a form approved by the board.
- (d) To qualify for renewal, completed professional growth experience points must be verified by at least one (1) of the following:
 - (1) A building level administrator where the applicant is employed at the time of renewal.
 - (2) An immediate supervisor of the applicant if the applicant is applying for the renewal of an administrative license or school services license.
- (e) The building level administrator or immediate supervisor shall provide written notice to the license holder of the verification or the refusal to verify made in subsection (d).
- (f) If an applicant is not employed by an entity listed under 515 IAC 1-5-1(a) at the time of renewal, the department shall verify or refuse to verify the applicant's professional growth experience points.
- (g) The department shall provide written notice to the license holder if the department denies a request under subsection (f).
- (h) Professional growth points or certification renewal units earned prior to the effective date of this section apply to an applicant's first renewal after the effective date of this section. (Advisory Board of the Division of Professional Standards; 515 IAC 1-7-14; filed Sep 30, 2003, 9:45 a.m.: 27 IR 503)

SECTION 23. 515 IAC 1-7-14.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 1-7-14.1 Professional growth plan; appeal

Authority: IC 20-28-2-8 Affected: IC 20-20-31

- Sec. 14.1. (a) If a building level administrator or immediate supervisor under section 14(d) of this rule refuses to verify professional growth experience points, the applicant may request a review of their professional growth points by the superintendent of the entity listed in section (1)(a) by submitting a written request for review to the superintendent within fifteen (15) days of the applicant's receipt of the written notice under section 14(e) of this rule.
- (b) If a request is made in accordance with subsection (a), the superintendent shall review the determination and provide the applicant and the building level administrator or immediate supervisor with a written decision within five (5)

days of the request that:

- (1) refuses to verify; or
- (2)verifies;

the professional growth experience points.

(c) If the superintendent refuses to verify the applicant's professional growth experience points, the applicant may request a review of their professional growth experiences points by the department. The department shall verify or refuse to verify the applicant's professional growth experience points. The department shall notify the applicant of its decision in writing.

(Advisory Board of the Division of Professional Standards; 515 IAC 1-7-14.1)

SECTION 24. 515 IAC 3-1-1 IS AMENDED TO READ AS FOLLOWS:

515 IAC 3-1-1 Approval of programs preparing educators

Authority: IC 20-28-2-6 Affected: IC 20-28-3-2

- Sec. 1. (a) State approval of institutions preparing An approved program means a program recognized by the board to prepare educators is based on to meet requirements for licensure.
 - (b) To be approved by the board, a program shall do the following:
 - (1) Meet one (1) of the curriculum requirements under subsection (c).
 - (2) Develop an assessment system for approved programs under section 3 of this rule.
 - (3) On or after July 1, 2011, require program applicants, as a condition of acceptance to the program, to obtain at least a minimum acceptable score on an examination established under 515 IAC 8-2-2 that demonstrates proficiency in basic reading, writing, and mathematics.
 - (4) Provide current information to the board on the:
 - (A) name;
 - (B) mailing address;
 - (C) electronic mail address:
 - (D) telephone number; and
 - (E) facsimile number;
 - of the supervisor of the program
 - (5) Provide the institutional report submitted to NCATE, or an equivalent report.
 - (6) Meet any standards for programs adopted by the board that may include the following:
 - (1) (A) Professional standards for the accreditation of schools, colleges, and departments of education of the National Council for Accreditation of Teacher Education (NCATE) Chapter 2 of NCATE's Professional Standards for the Accreditation of Schools, Colleges and Departments of Education, January 2002 edition, is hereby incorporated by reference. Copies of this publication may be obtained by writing to the National Council for Accreditation of Teacher Education, 2010 Massachusetts Avenue NW, Suite 500, Washington, D.C. 20036-1023. Copies may also be obtained from the Indiana Professional Standards Board, 101 Office of Educator Licensing and Development, 151 West Ohio Street, Suite 300, Indianapolis, Indiana 46204.
 - (2) (B) Model standards for beginning teacher licensing and of the Interstate New Teacher Assessment and Support Consortium (INTASC). The draft standards section of the Model Standards for Beginning Teaching Licensing and Developments: A Resource for State Dialogue as developed by the Interstate New Teacher Assessment and Support Consortium, 1992 edition, are hereby incorporated by reference. Copies of this publication may be obtained by writing to Interstate New Teacher Assessment and Support Consortium, Council of Chief State School Officers, One Massachusetts Avenue NW, Suite 700, Washington, D.C. 20001-1431. Copies may also be obtained from the Indiana Professional Standards Board, 101 Office of Educator Licensing and Development, 151 West Ohio Street, Suite 300, Indianapolis, Indiana 46204.
 - (b) The standards for educators adopted by the professional standards board.

- (c) Actual accreditation by NCATE is strongly encouraged but not mandatory. An institution not accredited by NCATE must be reviewed for approval according to subsection (d).
- (d) An institution accredited by NCATE must submit to the professional standards board, prior to the NCATE accreditation visit, a copy of the Institutional Report (IR) that is submitted to NCATE.
- (e) An institution not seeking NCATE accreditation must submit to the professional standards board, prior to the accreditation visit, a copy of the Institutional Report (IR) that follows the model established by NCATE as incorporated herein by reference in 515 IAC 3-3-1(a). Based on the model of NCATE accreditation and using the standards listed in this section, the professional standards board will conduct an accreditation visit using the professional standards board of examiners.
- (c) An approved program shall prepare students to meet developmental or content standards under at least one (1) of the following:
 - (1) A major or content area under 515 IAC 8-1-1.4 (1)(B) or 515 IAC 8-1-4.1(1)(B).
 - (2) A major or content area under 515 IAC 8-1-1.6(1)(A), 515 IAC 8-1-1.8(1)(A), or 515 IAC 8-1-6.1(1)(A). If the major is offered by a teacher training institution, the major must meet or exceed the content requirements of any other major offered by the institution for higher learning for that content area.
 - (3) A minor or concentration under 515 IAC 8-1-1.4(1)(A), 515 IAC 8-1-1.4(2)(B), 515 IAC 8-1-1.6(1)(B), 515 IAC 8-1-1.8(1)(C), 515 IAC 8-1-4.1(1)(A), 515 IAC 8-1-4.1(2)(B) or 515 IAC 8-1-6.1(1)(B). If the minor is offered by a teacher training institution, the minor must meet or exceed the content requirements of any other minor offered by the institution for higher learning for that content area.
 - (4) The requirements for an administrative license under:
 - (A) building level administration;
 - (B) district administrator: superintendent;
 - (C) district administrator: director of career and technical education:
 - (D) district administrator: director of curriculum and instruction; or
 - (E) district administrator: director of exceptional needs.
 - (5) The requirements for a school services license under:
 - (A) school counselor;
 - (B) school psychologist;
 - (C) school nurse;
 - (D) school social worker.
 - (6) A Masters of Arts in Teaching for a content area.
- (f) (d) The professional standards board will make the final determination of the Indiana accreditation status of all institutions desiring programs applying for approval of their program to prepare educators for licensing.
- (g) (e) The professional standards board shall assist institutions of higher learning in developing quality programs for preparing educators.
 - (f) An approved program shall:
 - (1) provide assessment system data to the board annually in the format requested by the board;
 - (2) provide an annual report to the board; and
 - (3) comply with the requirements in subsection (b).
- (g) The board may reevaluate the status of an approved program at any time. The board shall provide written notice of reevaluation to the approved program.
- (h) If the board reevaluates the approved program and determines that the approved program does not meet the requirements of this rule, the board may rescind approval. The board shall provide written notice to the program if the board rescinds approval. (Advisory Board of the Division of Professional Standards; 515 IAC 3-1-1; filed May 29, 2002, 4:24

p.m.: 25 IR 3176; errata filed Aug 22, 2002, 12:40 p.m.: 26 IR 37; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 25. 515 IAC 3-1-3 IS AMENDED TO READ AS FOLLOWS:

515 IAC 3-1-3 Approved program assessment system

Authority: IC 20-28-2-6 Affected: IC 20-28-3-2

- Sec. 3. (a) Each institution institution's approved programs must create and implement the following:
- (1) A unit An assessment system (515 IAC 1 2 21) that assesses the quality of the unit's candidates program's applicants and program.
- (2) A plan for collecting and analyzing data on applicant qualifications, performance of candidates and graduates, and unit program operations for evaluating and improving the unit and its programs.
- (b) No later than June 30, 2002, each institution accredited under this rule shall submit a unit assessment system narrative describing its unit assessment system in a format approved by the professional standards board. The narrative shall indicate the following:
 - (1) The sequence of performance assessments used by the institution during preparation to determine each candidate's competency and eligibility for a licensing recommendation under this title.
 - (2) The unit's plan for use of results of its graduates' performance on any beginning educator assessments under title this section, continuously improve the quality of the institution's preparation of educators, and the expected evidence that will document the institution's progress in improving that preparation.
 - (3) Other relevant information requested by the professional standards board.
- (c) An institution shall submit its narrative to the professional standards board. The procedures for processing the narrative are as follows:
 - (1) Receipt of the unit assessment system plan shall be acknowledged to institutions and teacher education committee in compliance with professional standards board upon receipt of the plan by the submission deadline of June 30, 2002.
 - (2) Upon receipt of the completed unit assessment system document, a review of each document shall be completed to determine that each of the seven (7) criteria for the unit assessment system has been adequately addressed and that the plan is aligned with the professional standards board approved content and developmental standards and any other standards adopted by the professional standards board.
 - (3) All elerical review reports shall be completed and sent to institutions and the professional standards board or its designee within three (3) months. A letter shall be mailed to each institution indicating the results of the first elerical review of the unit assessment system document, noting, where necessary, any areas not addressed.
 - (4) Institutions shall submit no later than fifteen (15) months in advance of their accreditation visit an Institutional Report (IR) specific to NCATE Standard 2 Assessment System and Unit Evaluation. This report will be organized around the three (3) elements of the standard and the seven (7) professional standards board unit assessment system criteria. This timeline will have to be shortened for those institutions that will have an NCATE review in 2002-2003.
 - (5) A formative peer review shall be conducted of each plan to provide the professional standards board assurance of unit assessment system implementation and to provide each institution with a constructive peer review prior to each NCATE visit, including the following:
 - (A) The review panel shall consist of two (2) higher education representatives, one (1) P 12 representative and one (1) professional standards board staff member.
 - (B) The review process shall consist of the following:
 - (i) A morning panel paper review of the IR, which may be a maximum of fifty (50) pages, elaborative documents, and a list of unresolved questions a unit may have about the unit assessment system.
 - (ii) An afternoon interview of the unit head and representatives of the assessment team.
 - (C) A written report, by standard element and criteria, will be sent to each unit, and a copy of the report will be sent to the professional standards board or its designee.

- (d) Acceptance of the unit assessment system shall equate to a determination regarding Standard 2 of the NCATE accreditation as set forth in section 1(a) of this rule. Criteria for an acceptable unit assessment system will be those set by NCATE.
 - (e) NCATE reports will be submitted to the professional standards board for final determination of state accreditation.
- (f) If an institution does not submit a unit assessment system by the deadline in subsection (b), the professional standards board may immediately begin proceedings to revoke its accreditation and shall issue public notice regarding the reason for the revocation proceedings.
- (g) An institution not accredited under section 1 of this rule as of July 1, 2002, that applies after that date to become accredited shall submit its unit assessment system as part of the process for accreditation. (Advisory Board of the Division of Professional Standards; 515 IAC 3-1-3; filed May 29, 2002, 4:24 p.m.: 25 IR 3177; errata filed Aug 22, 2002, 12:40 p.m.: 26 IR 37; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA)

SECTION 26. 515 IAC 4-2-1 IS AMENDED TO READ AS FOLLOWS:

515 IAC 4-2-1 Proficient practitioner license

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5; IC 20-28-6

- Sec. 1. (a) A proficient practitioner license is a renewable five (5) year license. issued to a teacher who has successfully completed a two (2) year assessment program. A beginning teacher may obtain a proficient practitioner license by completing any general assessment adopted by the board under to this rule and by completing the required assessment of a portfolio completed during the assessment program in a licensing area for which the board has approved a portfolio assessment or by completing an alternate assessment or experience defined by the board if the board has not approved a portfolio assessment for the licensing area.
- (b) Each teacher seeking a proficient practitioner license shall complete a portfolio, or alternate assessment or experience, in the second assessment year. The teacher must complete the portfolio or alternate assessment or experience designated by the board for the licensing area that appears on the teacher's initial practitioner license.
- (e) (b) An applicant is eligible for a proficient practitioner license must have completed either the portfolio or alternate assessment or experience within two (2) years of the effective date of the initial practitioner license, except for an applicant in an extended assessment program or an applicant who holds an emergency permit (515 IAC 9-1-19 through 515 IAC 9-1-24). if the applicant meets one (1) of the following requirements:
 - (1) Holds an initial practitioner license with a content area established under:
 - (A) 515 IAC 8-1-8 through 515 IAC 8-1-39 and successfully completed the beginning teacher residency program in accordance with 515 IAC 1-5-3;
 - (B) 515 IAC 8-1-41 through 515 IAC 8-1-44 and has two (2) years of creditable experience under 515 IAC 9-1-16;
 - (C) 515 IAC 8-1-40 and successfully completed the beginning building level administrator residency program in accordance with 515 IAC 1-5-3.1; or
 - (D) 515 IAC 8-1-45 through 515 IAC 8-1-48 and successfully completed the beginning school services personnel residency program in accordance with 515 IAC 1-5-3.2.
 - (2) Is an out-of-state applicant and complies with the requirements set forth in 515 IAC 9 as determined by the department.
 - (c) The proficient practitioner physical license shall include the following:
 - (1) The content area listed on the initial practitioner license.
 - (2) The school setting listed on the initial practitioner license.
 - (3) Any content area added under 515 IAC 8-2-1(e).

(Advisory Board of the Division of Professional Standards; 515 IAC 4-2-1; filed Jun 7, 2004, 5:00 p.m.: 27 IR 3067)

SECTION 27. 515 IAC 4-2-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 4-2-2 License application

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5; IC 20-28-6

- Sec. 2. (a) An application for a proficient practitioner license or renewal of an initial practitioner license (section 3(b) of this rule) must include the following:
 - (1) A completed application in a format approved by the board. department.
 - (2) A limited criminal history report from the Indiana state police, dated no earlier than one (1) year prior to the date the application is received by the board.
 - (3) (2) A nonrefundable fee in the amount established in 515 IAC 1-2-19, 515 IAC 9-1-31, in the form of a cashier's check, certified check, money order, or by electronic payment. if the board accepts fees electronically.
 - (4) (3) The initial practitioner license or equivalent as determined by the board. department.
- (5) (b) In addition to the requirements of subsection (a), an application for a proficient practitioner license only, documentation described in section 4 or 5 of this rule that the assessment program or an equivalent experience recognized by the board has been successfully completed. must include documentation of the determination of successful completion of a beginning teacher residency program as set forth in 515 IAC 1-5-3, 515 IAC 1-5-3.1, or 515 IAC 1-5-3.2.
- (b) (c) An incomplete application may be returned. The applicant may be required to also submit a new fee as a result of submitting an incomplete application. The applicant is responsible for any delays in license processing caused by the submission of an incomplete application. (Advisory Board of the Division of Professional Standards; 515 IAC 4-2-2; filed Jun 7, 2004, 5:00 p.m.: 27 IR 3068)

SECTION 28. 515 IAC 4-2-19 IS ADDED TO READ AS FOLLOWS:

515 IAC 4-2-19 Proficient practitioner license; expiration

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5; IC 20-28-6

- Sec. 19. (a) A proficient practitioner license is valid for five (5) years from the date the application has been received by the department.
- (b) A proficient practitioner license may be renewed for subsequent five (5) year periods if the applicant has met the renewal requirements under 515 IAC 1-7-14.
- (c) The proficient practitioner license may be converted to the accomplished practitioner license in accordance with 515 IAC 12-1-1. (Advisory Board of the Division of Professional Standards; 515 IAC 4-2-19)

SECTION 29. 515 IAC 5-1-1 IS AMENDED TO READ AS FOLLOWS:

515 IAC 5-1-1 Permits

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5; IC 20-28-6

- Sec. 1. (a) A substitute permit is a renewable three (3) year license issued to a teacher upon application from the Indiana school district superintendent as defined by the Indiana school district substitute plan provided for in section 3 of this rule.
 - (b) A permit may be renewed upon application.

(Advisory Board of the Division of Professional Standards; 515 IAC 5-1-1; filed Mar 4, 2003, 4:44 p.m.: 26 IR 2325)

SECTION 30. 515 IAC 5-1-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 5-1-2 Substitute teacher permit application

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-28-5; IC 20-28-6

- Sec. 2. (a) An application for a substitute permit must contain include the following:
- (1) A completed application form approved by the professional standards board (board), **department,** including the signature of the superintendent or designee.
- (2) A limited criminal history check from the Indiana state police, dated no earlier than one (1) year prior to the date the application is received by the board.
- (3) (2) A nonrefundable fee in the form of a cashier's check, certified check, or money order in the amount required under 515 IAC 1 2 19, or by electronic payment if the board accepts fees electronically. 515 IAC 9-1-31.
- (b) An incomplete application may be returned. A new fee may be required as a result of submitting an incomplete application. The applicant and the school district are responsible for any delays in licensing processing caused by the submission of an incomplete application. (Advisory Board of the Division of Professional Standards; 515 IAC 5-1-2; filed Mar 4, 2003, 4:44 p.m.: 26 IR 2325)

SECTION 31. 515 IAC 5-1-3 IS AMENDED TO READ AS FOLLOWS:

515 IAC 5-1-3 Substitute plan

Authority: IC 20-28-2-6

Affected: IC 20-20-31; IC 20-28-5; IC 20-28-6

Sec. 3. (a) A school district substitute plan must contain the following:

- (1) A school district's requirements for a substitute permit.
- (2) The minimum of a high school diploma earned from an accredited school.
- (3) A plan for reciprocity with other Indiana school districts providing for their utilization of substitute teachers who were licensed by the school district submitting the plan, if applicable.
- (4) Training and mentoring procedures for first year substitute teachers.
- (5) Any additional documentation, as may be required by the professional standards board (board). department.
- (b) A school district must have a current substitute plan on file with the Indiana professional standards board by June 1, 2003. **department.** The school district must submit any changes to the plan thirty (30) days prior to implementation of those changes. (Advisory Board of the Division of Professional Standards; 515 IAC 5-1-3; filed Mar 4, 2003, 4:44 p.m.: 26 IR 2325)

SECTION 32. 515 IAC 5-1-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 5-1-4 Substitute teacher; eligibility

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28

- Sec. 4. (a) A school district shall not employ persons holding a substitute permit when licensed teachers are available.
- (b) Any person who holds a valid Indiana professional, provisional, standard, initial practitioner, proficient practitioner, or accomplished practitioner reciprocal, limited, or license, emergency permit, visiting teacher permit, or transition to teaching permit may serve as a substitute teacher. The board recognizes the obligation of a school corporation to comply with the requirements of IC 20 28 9 7 with respect the compensation paid to a teacher serving as a substitute teacher and holding a

professional, provisional, limited, or equivalent teaching license.

- (c) A person may not serve as a substitute teacher without a valid permit issued under by the authority of the professional standards board department unless he or she the person meets the criteria of subsection (b).
- (d) Substitute teaching experience shall not count as regular teaching experience to be used toward converting a standard Indiana teaching an initial practitioner license to a professional license or an initial proficient practitioner license to a professional or accomplished practitioner license, waiving the proficiency test, or waiving the beginning teacher internship or assessment residency program.
 - (e) A substitute permit may be renewed upon application for three (3) years.
- (f) If a school district fails to submit a substitute plan, substitute teachers for that district will be subject to the requirements of 515 IAC 1-2-17.
- (g) (e) The substitute permit is valid only for the requesting school district, unless the school district has a reciprocity plan with another district as described in section 3 of this rule.
 - (f) "Substitute teacher" means a teacher, as defined in IC 20-18-2-22:
 - (1) working in the public schools of Indiana; and
 - (2) holding a substitute permit issued by the department.

(Advisory Board of the Division of Professional Standards; 515 IAC 5-1-4; filed Mar 4, 2003, 4:44 p.m.: 26 IR 2326; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308)

SECTION 33. 515 IAC 8-1-1.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.1 Initial practitioner license

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5-12; IC 20-28-6

Sec. 1.1. (a) An initial practitioner license is:

- (1) valid for two (2) years from the date the application is received by the department; and
- (2) equivalent to an initial standard license under IC 20-28-5-12.
- (b) An applicant is eligible for an initial practitioner license if the applicant has met one (1) of the following requirements:
 - (1) Has completed the school setting requirements set forth in one (1) of the following:
 - (A) Section 1.3 of this rule.
 - (B) Section 1.5 of this rule.
 - (C) Section 1.7 of this rule.
 - (D) Section 4 of this rule.
 - (E) Section 6 of this rule.
 - (2) Is an out-of-state applicant and completed the requirements set forth in 515 IAC 9.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.1)

SECTION 34. 515 IAC 8-1-1.2 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.2 Initial practitioner license; renewal

Authority: IC 20-28-2-6

Affected: IC 20-18-2-22; IC 20-20-31; IC 20-28-5; IC 20-28-6

Sec. 1.2. (a) Except as provided in subsections (b) through (d), the holder of an initial practitioner license who:

- (1) does not participate in a beginning residency program within two (2) years from the date the license was issued:
- (2) begins but fails to complete the beginning residency program within two (2) years from the date the license was issued; or
- (3) participates in the beginning residency program for the requisite period, but receives a determination under 515 IAC 1-5-3(c)(5)(B), 515 IAC 1-5-3.1(c)(5)(B), or 515 IAC 1-5-3.2(c)(5)(B) or a final decision under 515 IAC 1-5-7 that the license holder failed to successfully complete the beginning residency program;

may renew the initial practitioner license for one (1) additional two (2) year period by completing and submitting the renewal application form and any documentation prescribed by the department.

- (b) A license holder who renews an initial practitioner license under subsection (a)(1) may subsequently renew the license for a second two (2) year period if the license holder:
 - (1) begins but fails to complete the beginning residency program within two (2) years of the date the license was renewed; or
 - (2) participates in the beginning residency program but is determined to have failed to successfully complete the residency program as described in subsection (a)(3).
- (c) A license holder who has renewed an initial practitioner license in accordance with subsections (a)(1) and (b)(1) may subsequently renew the license for a third two (2) year period if the license holder participates in the beginning residency program but is determined to have failed to successfully complete the residency program as described in subsection (a)(3).
- (d) A license holder who renews an initial practitioner license under subsection (a)(2) may subsequently renew the license for a second two (2) year period under if the license holder is determined to have failed to successfully complete the beginning residency program as described in subsection (a)(3).
- (e) If any application for renewal is made more than six (6) years after the date the original initial practitioner license was issued, the renewal applicant must obtain a passing score on the content proficiency examination under 515 IAC 8-2-1(a) within the twelve (12) months prior to the date of the renewal application to be eligible for renewal or complete a professional growth plan. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.2)

SECTION 35, 515 IAC 8-1-1.3 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.3 Elementary school setting

Authority: IC 20-28-2-6

Affected: IC 20-28-4; IC 20-28-5-3

- Sec. 1.3. (a) An applicant is eligible for the elementary school setting if the applicant meets the requirements set forth in the following:
 - (1) Section 1.4 of this rule.
 - (2) At least one (1) content area set forth in the following:
 - (A) Section 8 of this rule.
 - (B) Section 17 of this rule.
 - (C) Sections 19 through 25 of this rule.
 - (D) Sections 28 through 38 of this rule.
 - (3) 515 IAC 8-2-1.
 - (4) IC 20-28-5-3(c).
- (b) An applicant who meets the requirements of subsection (a) is eligible for a kindergarten through grade 6 school setting.
 - (c) An applicant is eligible for the school setting under IC 20-28-4 if the applicant completed a transition to

SECTION 36. 515 IAC 8-1-1.4 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.4 Elementary education curriculum requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-3-1; IC 20-28-5-3

- Sec. 1.4. To be eligible for the elementary school setting set forth in section 1.3 of this rule, an applicant must successfully meet the developmental and content standards by at least one (1) of the following:
 - (1) Completed a baccalaureate degree from an institution of higher learning that includes the following:
 - (A) A minor or concentration in any of the content areas listed in section 1.3(a)(2) approved by the board.
 - (B) A major or content area in education from an approved program that includes the following:
 - (i) General education and subject matter concentration, including, but not limited to, the following:
 - (AA) Language arts courses designed to develop appreciation, knowledge, and understanding of world literature.
 - (BB) Science courses designed to develop broad functional understanding of conservation and the physical, biological, and earth sciences. An integrative approach shall be used whenever possible.
 - (CC) Social studies courses designed to develop understanding of contemporary civilization, economics and government, current social problems, and modern family life and shall always include a course in U.S. history and a course in world civilization. An integrative approach shall be used whenever possible.
 - (DD) Mathematics courses designed to develop broad functional knowledge and understanding of the character and development of number systems and skill in use of numbers.
 - (EE) Arts courses designed to develop appreciation and skills in music and art.
 - (ii) Professional education and pedagogy, including, but not limited to, the following:
 - (AA) At least five (5) days in a classroom with an experienced teacher during completion of the final six (6) semesters of the program.
 - (BB) Demonstration of performance of developmentally appropriate literacy standards based on scientifically-based reading research and developed and approved by the board.
 - (CC) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
 - (DD) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teacher and student.
 - (EE) Curriculum development, lesson planning, assessment, and data use in informing instruction.
 - (FF) Psychology of child development, including, but not limited to, the development of exceptional needs students.
 - (GG) Competence in multicultural awareness and technology as an aid to education.
 - (iii) A minimum of nine (9) weeks of full-time student teaching with an experienced teacher during the later stages of the program.
 - (2) Completed the following requirements:
 - (A) A non-education baccalaureate degree from an institution of higher learning.
 - (B) One (1) of the following:
 - (i) An education minor or concentration from an approved program that includes:
 - (AA) At least nine (9) weeks of full-time student teaching with an experienced teacher;
 - (BB) Demonstration of performance of developmentally appropriate literacy standards

based on scientifically-based reading research and developed and approved by the board.

- (CC) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
- (DD) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teacher and student.
- (EE) Curriculum development, lesson planning, assessment, and data use in informing instruction.
- (FF) Psychology of child development including, but not limited to, the development of exceptional needs students.
- (GG) Competence in multicultural awareness and technology as an aid to education.
- (ii) A transition to teaching program established in 515 IAC 1-6.
- (3) A baccalaureate degree from an institution of higher learning and a Masters of Arts in Teaching approved by the board.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.4)

SECTION 37. 515 IAC 8-1-1.5 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.5 Secondary school setting

Authority: IC 20-28-2-6

Affected: IC 20-28-4; IC 20-28-5-3

- Sec. 1.5. (a) An applicant is eligible for the secondary school setting if the applicant meets the requirements set forth in the following:
 - (1) Section 1.6 of this rule.
 - (2) At least one (1) content area set forth in the following:
 - (A) Sections 8 through 15 of this rule.
 - (B) Section 17 through 23 of this rule.
 - (C) Sections 28 through 39 of this rule.
 - (3) 515 IAC 8-2-1.
 - (4) IC 20-28-5-3(c).
 - (b) An applicant who meets the requirements of subsection (a) is eligible for grades 5 through 12 school setting.
- (c) An applicant is eligible for the school setting under IC 20-28-4 if the applicant completed a transition to teaching program under 515 IAC 1-6. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.5)

SECTION 38. 515 IAC 8-1-1.6 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.6 Secondary education curriculum requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-3-1; IC 20-28-5-3

- Sec. 1.6. To be eligible for the secondary school setting set forth in section 1.5 of this rule, the applicant must successfully meet the developmental and content standards by meeting either of the following requirements:
 - (1) Completed the following:
 - (A) A baccalaureate degree from an institution of higher learning that includes a major or content area determined by the department to substantially apply to a content area listed in section 1.5(a)(2).
 - (B) One (1) of the following:
 - (i) An education minor or concentration from an approved program that includes the following:
 - (AA) At least nine (9) weeks of full-time student teaching with an experienced teacher.

- (BB) Demonstration of performance of adolescence literacy standards, based on scientifically-based reading research and developed and approved by the board.
- (CC) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
- (DD) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teacher and student.
- (EE) Curriculum development, lesson planning, assessment, and data use in informing instruction.
- (FF) Psychology of child development including, but not limited to, the development of exceptional needs students.
- (GG) Competence in multicultural awareness and technology as an aid to education.
- (ii) Completion of a transition to teaching program as set forth in 515 IAC 1-6.
- (2) A baccalaureate degree from an institution of higher learning and a Masters of Arts in Teaching approved by the board. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.6)

SECTION 39. 515 IAC 8-1-1.7 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.7 P-12 school setting

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

- Sec. 1.7. (a) An applicant is eligible for the P-12 school setting if the applicant completed the requirements set forth in the following:
 - (1) 515 IAC 8-2-1.
 - (2) Section 8-1-1.8 of this rule.
 - (3) At least one (1) content area set forth in the following:
 - (A) Section 8 of this rule.
 - (B) Section 16 of this rule.
 - (C) Section 17 of this rule.
 - (D) Sections 19 through 23 of this rule.
 - (E) Sections 28 through 48 of this rule.
 - (4) IC 20-28-5-3(c).
- (b) An applicant approved by the department for the P-12 school setting in accordance with subsection (a) is eligible for prekindergarten through grade 12 school settings in the qualifying content area.
- (c) An applicant is eligible for the P-12 school setting if the applicant is licensed as a speech-language pathologist under IC 25-35.6-1-7. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-1.7)

SECTION 40. 515 IAC 8-1-1.8 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-1.8 P-12 curriculum requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

- Sec. 1.8 To be eligible for the P-12 school setting set forth in section 1.7 of this rule, the applicant must successfully meet the developmental and content standards by meeting any one (1) of the following requirements:
 - (1) Completed the following:
 - (A) A baccalaureate degree from an institution of higher learning that includes a major or content area determined by the department to substantially apply to one of the content areas listed in section 1.7 of this rule.

- (B) An education minor or concentration from an approved program that includes:
 - (i) At least nine (9) weeks of full-time student teaching with an experienced teacher.
 - (ii) Demonstration of performance of developmentally appropriate literacy standards based on scientifically-based reading research and developed and approved by the board.
 - (iii) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
 - (iv) Classroom and behavioral management, including, but not limited to the legal rights and responsibilities of teacher and student.
 - (v) Curriculum development, lesson planning, assessment and data use in informing instruction.
 - (vi) Psychology of child development including, but not limited to, the development of exceptional needs students.
 - (vii) Competence in multicultural awareness and technology as an aid to education.
- (2) A baccalaureate degree from an institution of higher learning and a Masters of Arts in Teaching approved by the board.

SECTION 41. 515 IAC 8-1-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-4 Elementary/primary school setting-Early childhood education setting

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

- Sec. 4 (a) An applicant for the initial practitioner license in the elementary/primary school setting must meet the following requirements: An applicant is eligible for the early childhood setting if the applicant meets the requirements set forth in the following:
- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (1) Section 4.1 of this rule.
 - (2) Successfully meet the generalist standards for early childhood adopted by the board as set forth in 515 IAC 11 [sic.], which will appear on the license as elementary/primary generalist, or specific content standards, which will appear on the license as a specific content.
 - (2) At least one (1) content area set forth in the following:
 - (A) Section 8 of this rule.
 - (B) Section 17 of this rule.
 - (C) Sections 19 through 24 of this rule.
 - (D) Section 28 through 39 of this rule.
 - (3) Successfully meet the developmental standards for teachers of early childhood adopted by the board as set forth in 515 IAC 11 [sic.].
 - (3) 515 IAC 8-2-1.
 - (4) Successfully complete all field experiences as set forth by the institution offering the teacher education program in both the content and developmental level.
 - (4) IC 20-28-5-3(c).
 - (5) Be recommended for licensing by the licensing advisor of the institution of higher education granting the degree.
- (b) A teacher licensed for the elementary/primary school setting is only eligible to teach in elementary/primary classes providing he or she has also met the requirements of the elementary/primary generalist or the requirements of at least one (1) content area.
- (b) An applicant who meets the requirements of subsection (a) is eligible for a prekindergarten through grade 3 (P-3) school setting.

SECTION 42. 515 IAC 8-1-4.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-4.1 Early childhood education curriculum requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

Sec. 4.1 To be eligible for the early childhood education school setting set forth in section 4 of this rule, the applicant must successfully meet the development and content standards by at least one (1) of the following requirements:

- (1) Completed a baccalaureate degree from an institution of higher learning that includes the following:
 - (A) A minor or concentration in any of the content areas listed in section 4(a)(2).
 - (B) A major or content area in education from an approved program that includes the following:
 - (i) General education and subject matter concentration, including, but not limited to, the following:
 - (AA) Language arts courses designed to develop appreciation, knowledge, and understanding of world literature.
 - (BB) Science courses designed to develop broad functional understanding of conservation and the physical, biological, and earth sciences. An integrative approach shall be used whenever possible.
 - (CC) Social Studies courses designed to develop understanding of contemporary civilization, economics and government, current social problems, and modern family life and shall always include a course in U.S. History and a course in world civilization. An integrative approach shall be used whenever possible.
 - (DD) Mathematics courses designed to develop broad functional knowledge and understanding of the character and development of number systems and skill in use of numbers.
 - (EE) Arts courses designed to develop appreciation and skills in music and art.
 - (ii) Professional education and pedagogy, including, but not limited to, the following:
 - (AA) At least five (5) days in a classroom with an experienced teacher during completion of the final six (6) semesters of the program.
 - (BB) Demonstration of performance of developmentally appropriate literacy standards based on scientifically-based reading research and developed and approved by the board.
 - (CC) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
 - (DD) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teachers, students and families.
 - (EE) Curriculum development, lesson planning, assessment and data use in informing instruction.
 - (FF) Psychology of child development, including, but not limited to, the development of exceptional needs students.
 - (GG) Application of effective teaching practices for teaching young children through a variety of early and ongoing clinical experiences with infant and toddler, pre-primary-aged, and primary-aged children within a range of educational programming models.
 - (HH) Use of informal and formal assessment and evaluation strategies in collaboration with others to plan and individualize curriculum and teaching practices.
 - (II) Understanding of historical and contemporary development of early childhood education.
 - (JJ) Reflection on and evaluation of professional practices, professional conduct and leadership.
 - (KK) Collaboration and consultation with team members including colleagues, families, primary caregivers, agency personnel, and other service personnel to design

and implement experiences and instruction.

- (LL) Use of technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleagues, families, and community agencies; and conduct research.
- (MM) Teaching across all content areas of: English/Language Arts, Mathematics, Science, Social Studies, Physical Education/Health, Music, Visual Arts.
- (NN) Competence in multicultural awareness.
- (iii) A minimum of nine (9) weeks of full-time student teaching with an experienced teacher during the later stages of the program.
- (2) Completed the following requirements:
 - (A) A non-education baccalaureate degree from an institution of higher learning.
 - (B) An education minor or concentration from an approved program that includes:
 - (i) At least nine (9) weeks of full-time student teaching with an experienced teacher.
 - (ii) Demonstration of performance of developmentally appropriate literacy standards based on scientifically-based reading research and developed and approved by the board.
 - (iii) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
 - (iv) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teachers, students and families.
 - (v) Curriculum development, lesson planning, assessment and data use in informing instruction.
 - (vi) Psychology of child development, including, but not limited to, the development of exceptional needs students.
 - (vii) Application of effective teaching practices for teaching young children through a variety of early and ongoing clinical experiences with infant and toddler, pre-primary-aged, and primary-aged children within a range of educational programming models.
 - (viii) Use of informal and formal assessment and evaluation strategies in collaboration with others to plan and individualize curriculum and teaching practices.
 - (ix) Understanding of historical and contemporary development of early childhood education.
 - (x) Reflection on and evaluation of professional practices, professional conduct and leadership.
 - (xi) Collaboration and consultation with team members including colleagues, families, primary caregivers, agency personnel, and other service personnel to design and implement experiences and instruction.
 - (xii) Use of technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleagues, families, and community agencies; and conduct research.
 - (xiii) Teaching across all content areas of: English/Language Arts, Mathematics, Science, Social Studies, Physical Education/Health, Music, Visual Arts.
 - (xiv) Competence in multicultural awareness.
- (3) A baccalaureate degree from an institution of higher learning and a Masters of Arts in Teaching approved by the board.

SECTION 43. 515 IAC 8-1-6 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-6 Middle school/junior high school setting Middle school setting.

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

Sec. 6 (a)—An applicant for the initial practitioner license in the middle school/junior high school setting must meet the following requirements: An applicant is eligible for the middle school setting if the applicant meets the requirements set forth in the following:

(1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program

from an institution of higher education that is approved by the board to offer such a degree.

- (1) Section 6.1 of this rule.
- (2) Successfully meet the content standards for at least one (1) area and the developmental standards for teachers of early adolescence adopted by the board as set forth in 515 IAC 11 [sic.].
- (2) At least one (1) content area set forth in the following:
 - (A) Sections 8 through 15 of this rule.
 - (B) Section 17 of this rule.
 - (C) Sections 19 through 23 of this rule.
 - (D) Sections 26 through 39 of this rule.
- (3) Successfully complete all field experiences as set forth by the institution offering the teacher education program in both the content and developmental level.
- (3) 515 IAC 8-2-1.
- (4) Be recommended for licensing by the licensing advisor of the institution of higher education granting the degree.
- (4) IC 20-28-5-3(c).
- (b) A teacher licensed in middle school/junior high school setting is only eligible to teach the specific content subject or subjects listed on the license in middle school/junior high school classes.
- (b) An applicant who meets the requirements of subsection (a) is eligible for a grade 5 through grade 9 school setting.

SECTION 44. 515 IAC 8-1-6.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-6.1 Middle school curriculum requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-5-3; IC 25-35.6-1-7

- Sec. 6.1 To be eligible for the middle school setting set forth in section 6 of this rule, the applicant must successfully meet the developmental and content standards of either of the following requirements:
 - (1) Completed the following:
 - (A) A baccalaureate degree from an institution of higher learning that includes a major or content area determined by the department to substantially apply to a content area listed in section 6(a)(2) of this rule.
 - (B) An education minor or concentration from an approved program that includes:
 - (i) At least nine (9) weeks of full-time student teaching with an experienced teacher.
 - (ii) Demonstration of performance of adolescence literacy standards, based on scientifically-based reading research and developed and approved by the board.
 - (iii) Differentiation of instruction and teaching methods, including methods for teaching English as a new language and students with exceptional needs, designed to maximize student engagement.
 - (iv) Classroom and behavioral management, including, but not limited to, the legal rights and responsibilities of teacher and student.
 - (v) Curriculum development, lesson planning, assessment, and data use in informing instruction.
 - (vi) Psychology of child development including, but not limited to, the development of exceptional needs students.
 - (vii) Competence in multicultural awareness and technology as an aid to education.
 - (2) A baccalaureate degree from an institution of higher learning and a Masters of Arts in Teaching approved by the board.

SECTION 45. 515 IAC 8-1-8 IS AMENDED TO READ AS FOLLOWS:

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 8. (a) If the department determines an applicant for the initial practitioner license in meets:

- (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach adaptive physical education; must meet the following requirements: and
- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
- (2) Successfully meet the national standards as set forth in 515 IAC 11. The content area all other applicable requirements under this title;

the license shall list "adaptive physical education" will appear on the license. as a content area.

- (b) The holder of a license with an adaptive physical education is eligible to teach adaptive physical education or water safety instruction in the school setting listed on the license. as set forth in section 2(b) of this rule.
- (c) The holder of a license with adaptive physical education is only eligible to teach adaptive physical education or water safety instruction. A person who holds a valid water safety education license through the American Red Cross or any nationally recognized water safety organization may also teach water safety education without the adaptive physical education content area. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-8; filed Aug 11, 2003, 3:15 p.m.: 27 IR 168)

SECTION 46. 515 IAC 8-1-9 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-9 Business

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 9. (a) If the department determines an applicant for the initial practitioner license in business must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of business adopted by the board as set forth in 515 IAC 11. The content area "Business" will appear on the license.
 - (1) the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach business; and
 - (2) all other applicable requirements under this title;

the license shall list "business" as a content area.

(b) The holder of a license with business is only eligible to teach business in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-9; filed Aug 11, 2003, 3:15 p.m.: 27 IR 168)

SECTION 47. 515 IAC 8-1-10 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-10 Career and technical education: agriculture

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 10. (a) **If** the **department determines an** applicant: for the initial practitioner license in career and technical education; agriculture must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in

- 515 IAC 11 and occupational experience as set forth in subdivision (3). The content area "Career and Technical Education; Agriculture" will appear on the license.
- (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical education: agriculture;
- (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in agriculture or one thousand five hundred (1,500) clock hours of supervised work in agriculture under an approved teacher education program, or a combination an equivalent thereto. combination; and
- (3) meets all other applicable requirements under this title; the license shall list "career and technical education: agriculture" as a content area.
- (b) The holder of a license with career and technical education: agriculture is only eligible to teach agriculture in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-10; filed Aug 11, 2003, 3:15 p.m.: 27 IR 168)

SECTION 48. 515 IAC 8-1-11 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-11 Career and technical education: business services and technology

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 11. (a) **If** the **department determines an** applicant: for the initial practitioner license in career and technical education; business services and technology must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in 515 IAC 11 and occupational experience as set forth in subdivision (3). The content area "Career and Technical Education; Business Services and Technology" will appear on the license.
 - (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical education: business services and technology;
 - (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in business services and technology or one thousand five hundred (1,500) clock hours of supervised work in business services and technology under an approved teacher education program, or a combination an equivalent thereto. combination; and
 - (3) meets all other applicable requirements under this title;

the license shall list "career and technical education; business services and technology" as a content area.

(b) The holder of a license with career and technical education: business services and technology is only eligible to teach career and technical education; business services and technology in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-11; filed Aug 11, 2003, 3:15 p.m.: 27 IR 169)

SECTION 49. 515 IAC 8-1-12 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-12 Career and technical education: marketing

- Sec. 12. (a) If the department determines an applicant: for the initial practitioner license in career and technical education; marketing must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in 515 IAC 11 and occupational experience as set forth in subdivision (3). The content area "Career and Technical

Education; Marketing" will appear on the license.

- (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical education: marketing;
- (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in marketing or one thousand five hundred (1,500) clock hours of supervised work in marketing under an approved teacher education program, or a combination an equivalent thereto. combination; and
- (3) meets all other applicable requirements under this title;

the license shall list "career and technical education: marketing" as a content area.

(b) The holder of a license with career and technical education: marketing is only eligible to teach marketing in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-12; filed Aug 11, 2003, 3:15 p.m.: 27 IR 169)

SECTION 50. 515 IAC 8-1-13 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-13 Career and technical education: family and consumer sciences

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 13. (a) If the department determines an applicant: for the initial practitioner license in career and technical education; family and consumer sciences must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in 515 IAC 11 and occupational experience as set forth in subdivision (3). The content area "Career and Technical Education; Family and Consumer Sciences" will appear on the license.
 - (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical education; family and consumer sciences:
 - (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in family and consumer sciences or one thousand five hundred (1,500) clock hours of supervised work in family and consumer sciences under an approved teacher education program, or a combination an equivalent thereto. combination; and
 - (3) meets all other applicable requirements under this title;

the license shall list "career and technical education: family and consumer sciences" as a content area.

(b) The holder of a license with career and technical education; family and consumer sciences is only eligible to teach family and consumer sciences in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-13; filed Aug 11, 2003, 3:15 p.m.: 27 IR 169)

SECTION 51. 515 IAC 8-1-14 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-14 Career and technical education: health occupations

- Sec. 14. (a) **If** the **department determines an** applicant: for the initial practitioner license in career and technical education; health occupations must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in 515 IAC 11 and occupational experience as set forth in subdivision (3). The content area "Career and Technical Education; Health Occupations" will appear on the license.
 - (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical

education: health occupations;

- (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in health occupations or one thousand five hundred (1,500) clock hours of supervised work in health occupations under an approved teacher education program, or a combination an equivalent thereto. combination; and
- (3) meets all other applicable requirements under this title;

the license shall list "career and technical education: health occupations" as a content area.

(b) The holder of a license with career and technical education: health occupations is only eligible to teach health occupations in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-14; filed Aug 11, 2003, 3:15 p.m.: 27 IR 169)

SECTION 52. 515 IAC 8-1-15 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-15 Career and technical education; trade and industrial education

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 15. (a) If the department determines an applicant: for the initial practitioner license in career and technical education; trade and industrial education must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of career and technical education adopted by the board as set forth in 515 IAC 11 and occupational experience as set forth in subdivision (3). The holder of the career and technical education license will be required to hold a specific trade and industrial content on the license, which will appear as "Career and Technical Education; Trade and Industrial Education [specific content area]".
 - (1) meets the requirement of section 1.6 or section 6.1 of this rule to be eligible to teach career and technical education;
 - (3) Verify (2) has provided proof of at least four thousand (4,000) clock hours of successful employment in the specific trade and industrial content area education or one thousand five hundred (1,500) clock hours of supervised work in specific trade and industrial content area education under an approved teacher education program, or a combination an equivalent thereto. combination; and
 - (3) meets all other applicable requirements under this title;

the license shall list "career and technical education: trade and industrial education" as a content area.

(b) The holder of a license with career and technical education: trade and industrial education is only eligible to teach in the specific trade and industrial education content area in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-15; filed Aug 11, 2003, 3:15 p.m.: 27 IR 170)

SECTION 53. 515 IAC 8-1-16 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-16 Communication disorders

Authority: IC 20-28-2-6 Affected: IC 20-28; IC 25-35.6

- Sec. 16. (a) If the **department determines an** applicant: for the initial practitioner license in communication disorders must have received a master's degree or, if already degreed, complete additional course work from an institution of higher education that is approved by the board to offer such a degree, successfully completed all field experiences as set forth by the institution offering the teacher education program in both the content and all developmental levels, and successfully met the national standards as set forth in 515 IAC 11. The following content area will appear on the license:
 - (1) meets the requirement of section 1.8 of this rule to be eligible to serve students with communication disorders;
 - (2) has successfully completed a master's degree or higher that substantially applies to communication disorders from an institution of higher learning;

- (3) meets all other applicable requirements under this title; the license shall list "communication disorders" as a content area.
- (b) Coverage: The holder of a license with communication disorders is only eligible to teach serve students with communication disorders in the any school setting listed on the license. as set forth in section 2(b).
- (c) Accomplished Practitioner: The holder of a communication disorders license may obtain an accomplished practitioner license when he or she has completed an educational specialist degree or higher from an institution of higher education that is approved by the board to offer such a degree.
- (c) An applicant who is licensed as a speech-language pathologist under IC 25-35.6 shall receive a license with "communication disorders" as a content area. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-16; filed Aug 11, 2003, 3:15 p.m.: 27 IR 170)

SECTION 54. 515 IAC 8-1-17 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-17 Computer education

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 17. (a) If the department determines an applicant for the initial practitioner license in computer education must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the national standards as set forth in 515 IAC 11. The content area
 - (1) the requirements of sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach computer education; and
 - (2) all other applicable requirements under this title;

the license shall list "computer education" will appear on the license, as a content area.

(b) The holder of a license with computer education is only eligible to teach computer education in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-17; filed Aug 11, 2003, 3:15 p.m.: 27 IR 170)

SECTION 55. 515 IAC 8-1-18 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-18 Driver and traffic safety education

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 18. (a) If the department determines an applicant for the initial practitioner license in driver and traffic safety education must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the national standards as set forth in 515 IAC 11 /sic/. The content area
 - (1) the requirement of section 1.6 of this rule to be eligible to teach computer education; and
 - (2) all other applicable requirements under this title;

the license shall list "Driver and Traffic Safety Education" will appear on the license. as a content area.

(b) The holder of a license with driver and traffic safety education is only eligible to teach driver and traffic safety education in the high school setting as set forth in section 2(b) of this rule the grades listed on the license.

SECTION 56. 515 IAC 8-1-19 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-19 English as a new language

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 19. (a) If the department determines an applicant for the initial practitioner license in English as a new language must meet the following requirements: meets:

- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
- (2) Successfully meet the English as a new language content standards adopted by the board as set forth in 515 IAC 11. The content area
- (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to serve students with English as a new language; and
- (2) all other applicable requirements under this title;

the license shall list "English as a new language" will appear on the license. as a content area.

(b) The holder of a license with English as a new language is only eligible to teach English as a new language in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-19; filed Aug 11, 2003, 3:15 p.m.: 27 IR 171)

SECTION 57. 515 IAC 8-1-21 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-21 Exceptional needs

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 21. (a) If the department determines an applicant for the initial practitioner license in exceptional needs must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the department to offer such a degree.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to serve students with exceptional needs;
 - (2) Successfully meet the standards for teachers of exceptional needs as prescribed by the department with a concentration in one (1) or more of the content areas, such as mild intervention, intense intervention, blind and low vision, and deaf and hard of hearing. One (1) or more of the following content areas may appear on an exceptional needs license: developmental and content standards for:
 - (A) "Exceptional Needs; Mild Intervention";
 - (B) "Exceptional Needs; Intense Intervention";
 - (C) "Exceptional Needs; Blind and Low Vision"; or
 - (D) "Exceptional Needs; Deaf and Hard of Hearing"; and
 - (3) all other applicable requirements under this title;

the license shall list "exceptional needs" and the applicable concentration or concentrations as a content area.

(b) The holder of an exceptional needs a license with a content area established under subsection (a) is only eligible to teach the specific students with exceptional needs content area in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-21; filed Aug 11, 2003, 3:15 p.m.: 27 IR 171; filed Jul 18, 2006, 1:29 p.m.: 20060816-IR-515050338FRA)

SECTION 58. 515 IAC 8-1-22 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-22 Fine arts

Authority: IC 20-28-2-6

Affected: IC 20-28

- Sec. 22. (a) If the department determines an applicant for the initial practitioner license in fine arts must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach fine arts; and
 - (2) Successfully meet the standards for teachers of fine arts adopted by the board as set forth in 515 IAC 11 with a concentration in one (1) of more of the content areas, visual arts, vocal and general music, instrumental and general music, theater arts, and dance. One (1) of the following content areas must appear on a fine arts license: developmental and content standards for:
 - (A) "Fine Arts; Visual Arts";
 - (B) "Fine Arts; Vocal and General Music";
 - (C) "Fine Arts; Instrumental and General Music";
 - (D) "Fine Arts; Theater Arts"; or
 - (E) "Fine Arts; Dance"; and
 - (3) all other applicable requirements under this title;

the license shall list "fine arts" and the applicable concentration or concentrations as a content area.

(b) The holder of a license with fine arts is only eligible to teach in the specific fine arts content area in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-22; filed Aug 11, 2003, 3:15 p.m.: 27 IR 171)

SECTION 59. 515 IAC 8-1-23 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-23 World language

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 23. (a) If the department determines an applicant for the initial practitioner license in world language must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an Institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of world language adopted by the board as set forth in 515 IAC 11.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach a world language; and
 - (2) all other applicable requirements under this title;

the license shall list as a content area the specific world language [specific language] will appear on the license. for which the applicant is qualified.

(b) The holder of a license with world language a content area established under subsection (a) is only eligible to teach in the specific language in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-23; filed Aug 11, 2003, 3:15 p.m.: 27 IR 172; filed Dec 30, 2004, 5:20 p.m.: 28 IR 1477)

SECTION 60. 515 IAC 8-1-24 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-24 Preschool generalist education license-Early childhood education

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 24. (a) If the department determines an applicant for the initial practitioner license in preschool generalist

education must meet the following requirements meets:

- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
- (1) the requirements of section 4.1 of this rule; and
- (2) Successfully meet the generalist standards for early childhood adopted by the board as set forth in 515 IAC 11 [sic.] for the preschool generalist. The content area "Preschool Generalist" will appear on the license.
- (2) all other applicable requirements under this title;
- (3) Successfully complete field experience as defined by the institution offering the teacher education program in both the content and developmental level.
- (4) Be recommended for licensing by the licensing advisor of the institution of higher education granting the degree. the license shall list "Early Childhood Education" as a content area.
- (b) A preschool generalist teacher is only eligible to teach all subjects in prekindergarten classes except exceptional needs.
- (b) The holder of a license with the content area of Middle School Education is eligible to teach all subjects in the school setting listed on the license.

SECTION 61. 515 IAC 8-1-26 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-26 Elementary/intermediate education license — Middle school education

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 26. (a) **If** the **department determines** an applicant **f**or the initial practitioner license in elementary/intermediate education must meet the following requirements meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (1) the requirements of section 6.1 of this rule;
 - (2) Successfully meet the generalist standards for early childhood and middle childhood for the elementary/intermediate generalist adopted by the board as set forth in 515 IAC 11 [sic.]. The content area "Elementary/Intermediate Generalist" will appear on the license.
 - (2) all other applicable requirements under this title;
 - (3) Successfully complete field experience as defined by the institution offering the teacher education program in both the content and developmental level.

the license shall list "Middle School Education" as a content area.

- (4) Be recommended for licensing by the licensing advisor of the institution of higher education granting the degree.
- (b) An elementary/intermediate generalist teacher is only eligible to teach all subjects in an elementary/intermediate classroom except exceptional needs.
- (b) The holder of a license with Middle School Education is eligible to teach any of the subjects listed in (b) in grades 5-9.

SECTION 62. 515 IAC 8-1-25 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-25 Elementary generalist

- Sec. 25. (a) If the department determines an applicant for the initial practitioner license in elementary/primary education must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the generalist standards for early childhood for the elementary/primary generalist adopted by the board as set forth in 515 IAC 11. The content area "Elementary/Primary Generalist" will appear on the license.

- (3) Successfully complete field experience as defined by the institution offering the teacher education program in both the content and developmental level.
- (4) Be recommended for licensing by the licensing advisor of the institution of higher education granting the degree.
- (1) the requirement of section 1.4 of this rule; and
- (2) all other applicable requirements under this title;

the license shall list "elementary generalist" as a content area.

- (b) An The holder of a license with a content area of elementary primary generalist teacher is only eligible to teach all subjects in elementary/primary classroom except exceptional needs. the school setting listed on the license.
- (c) If the department determines an applicant who meets the requirements of subsection (a) has a major or minor substantially equivalent to a concentration in:
 - (1) language arts;
 - (2) mathematics;
 - (3) science;
 - (4) social studies;
 - (5) exceptional needs;
 - (6) early childhood; or
 - (7) fine arts;

the license shall list the applicable concentration or concentrations.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-25; filed Aug 11, 2003, 3:15 p.m.: 27 IR 172)

SECTION 63. 515 IAC 8-1-28 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-28 High ability education

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 28. (a) If the department determines an applicant: for the initial practitioner license in gifted and talented education must meet the following requirements:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the national standards as set forth in 515 IAC 11. The content area "Gifted and Talented Education" will appear on the license.
 - (1) meets the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to teach students with high ability;
 - (2) has completed sufficient course work toward the national standards for teaching high ability students approved by the National Association of Gifted Children and the Council for Exceptional Children; and
- (3) meets all other applicable requirements under this title;

the license shall list "high ability" as a content area.

(b) The holder of a license with gifted and talented education high ability is only eligible to teach gifted and talented education high ability students in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-28; filed Aug 11, 2003, 3:15 p.m.: 27 IR 173)

SECTION 64. 515 IAC 8-1-29 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-29 Health

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 29. (a) If the department determines an applicant for the initial practitioner license in health or physical

education must meet the following requirements: meets:

- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
- (2) Successfully meet the standards for teachers of health/physical education adopted by the board as set forth in 515 IAC 11 with concentration in either health or physical education. One (1) or both of the following content areas will appear on the license:
 - (A) "Health".
 - (B) "Physical Education".
- (1) the curriculum requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach health;
- (2) all other applicable requirements under this title; the license shall list "health" as a content area.
- - (b) The holder of a license with a health or physical education content area is only eligible to teach in the specific content area health in the school setting listed on the license, as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-29; filed Aug 11, 2003, 3:15 p.m.: 27 IR 173)

SECTION 65. 515 IAC 8-1-29.1 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-29.1 Physical education

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 29.1. (a) If the department determines an applicant meets:

- (1) the curriculum requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach physical education; and
- (2) all other applicable requirements under this title;

the license shall list "physical education" as a content area.

(b) The holder of a license with physical education is eligible to teach physical education in the school setting listed on the license. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-29.1)

SECTION 66. 515 IAC 8-1-30 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-30 Journalism

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 30. (a) If the department determines an applicant for the initial practitioner license in journalism must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of journalism adopted by the board as set forth in 515 IAC 11. The content area "Journalism" will appear on the license.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach journalism; and
- (2) all other applicable requirements under this title;

the license shall list "journalism" as a content area.

- (b) The holder of a license with journalism is eligible to:
- (1) teach journalism; or
- (2) serve as a:
 - (A) newspaper advisor; or serve as a

(B) yearbook advisor;

in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-30; filed Aug 11, 2003, 3:15 p.m.: 27 IR 173)

SECTION 67. 515 IAC 8-1-31 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-31 Language arts

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 31. (a) If the department determines an applicant for the initial practitioner license in language arts must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of language arts adopted by the board as set forth in 515 IAC 11. The content area "Language Arts" will appear on the license.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach language arts; and
 - (2) all other applicable requirements under this title;

the license shall list "language arts" as a content area.

(b) The holder of a license with language arts is only eligible to teach language arts or speech in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-31; filed Aug 11, 2003, 3:15 p.m.: 27 IR 173)

SECTION 68. 515 IAC 8-1-32 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-32 Library/media

Authority: IC 20-28-2-6

Affected: IC 20-28

- Sec. 32. (a) If the department determines an applicant for the initial practitioner license in library/media must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of library/media adopted by the board as set forth in 515 IAC 11. The content area "Library/Media" will appear on the license.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to provide library or media services; and
- (2) all other applicable requirements under this title;

the license shall list "library/media" as a content area.

(b) The holder of a license with library/media is only eligible to practice provide library or media services in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-32; filed Aug 11, 2003, 3:15 p.m.: 27 IR 174)

SECTION 69. 515 IAC 8-1-33 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-33 Mathematics

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 33. (a) **If** the **department determines an** applicant for the initial practitioner license in mathematics must meet the following requirements: meets:

- (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
- (2) Successfully meet the standards for teachers of mathematics adopted by the board as set forth in 515 IAC 11. The content area "Mathematics" will appear on the license.
- (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach mathematics; and
- (2) all other applicable requirements under this title;

the license shall list "mathematics" as a content area.

(b) The holder of a license with mathematics is only eligible to teach mathematics in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-33; filed Aug 11, 2003, 3:15 p.m.: 27 IR 174)

SECTION 70. 515 IAC 8-1-34 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-34 Reading

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 34. (a) If the department determines an applicant for the initial practitioner license in reading must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the standards for teachers of reading adopted by the board as set forth in 515 IAC 11. The content area "Reading" will appear on the license.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach reading; and
 - (2) all other applicable requirements under this title;

the license shall list "reading" as a content area.

(b) The holder of a license with reading is only eligible to teach reading in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-34; filed Aug 11, 2003, 3:15 p.m.: 27 IR 174)

SECTION 71. 515 IAC 8-1-36 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-36 Science

- Sec. 36. (a) If the department determines an applicant for the initial practitioner license in science must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach science; and
 - (2) Successfully meet the standards for teachers of science adopted by the board as set forth in 515 IAC 11 with concentration in one (1) or more of the content areas, life science, physical science, physics, chemistry, and earth/space science. One (1) or more of the following content areas will appear on the license: the developmental and content standards for:
 - (A) "Life Science";
 - (B) "Physical Science";
 - (C) "Physics";
 - (D) "Chemistry"; or
 - (E) "Earth/Space Science"; and

- (3) all other applicable requirements under this title; the license shall list "science" and the applicable concentration or concentrations as a content area.
- (b) The holder of a license with science is only eligible to teach the specific science content area areas of concentration in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-36; filed Aug 11, 2003, 3:15 p.m.: 27 IR 174)

SECTION 72. 515 IAC 8-1-37 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-37 Social studies

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 37. (a) If the department determines an applicant for the initial practitioner license in social studies at the high school setting must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (1) the requirements under sections 1.4, 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach social studies; and
 - (2) Successfully meet the standards for teachers of social studies adopted by the board as set forth in 515 IAC 11 with concentration in three (3) or more of the content areas, economics, geographical perspectives, government and citizenship, historical perspectives, psychology, and sociology. At least three (3) or more of the following content areas will appear on the license: the developmental and content standards for:
 - (A) "Economics";
 - (B) "Geographical Perspectives";
 - (C) "Government and Citizenship";
 - (D) "Historical Perspectives";
 - (E) "Psychology"; or
 - (F) "Sociology"; and
- (3) all other applicable requirements under this title; the license shall list "social studies" and the applicable concentration or concentrations as a content area.
- (b) The holder of a license with social studies is only eligible to teach in the social studies areas of concentration in the high school setting as set forth in section 2(b) of this rule. The school setting "High School" will appear listed on the license. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-37; filed Aug 11, 2003, 3:15 p.m.: 27 IR 175)

SECTION 73. 515 IAC 8-1-39 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-39 Technology education

- Sec. 39. (a) If the department determines an applicant for the initial practitioner license in technology education must meet the following requirements: meets:
 - (1) Receive a bachelor's degree or, if already degreed, complete additional course work in a teacher education program from an institution of higher education that is approved by the board to offer such a degree.
 - (2) Successfully meet the national standards as set forth in 515 IAC 11. The content area "Technology Education" will appear on the license.
 - (1) the requirements under sections 1.6, 1.8, 4.1, or 6.1 of this rule to be eligible to teach technology education; and
- (2) all other applicable requirements under this title; the license shall list "technology education" as a content area.

(b) The holder of a license with technology education is only eligible to teach technology education (industrial technology) in the school setting listed on the license. as set forth in section 2(b) of this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-39; filed Aug 11, 2003, 3:15 p.m.: 27 IR 175)

SECTION 74. 515 IAC 8-1-40 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-40 Building level administrator

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 40. (a) The applicant for the initial practitioner license as a building level administrator must meet content area "building level administrator" shall appear on the license if the department determines the applicant meets the following requirements:

- (1) Successfully completes the school leader's licensure assessment under 515 IAC 8-2-2.
- (1) (2) Holds one (1) of the following:
 - (A) A proficient practitioner instructional license
 - (B) A standard license with two (2) years of full time teaching experience in an accredited school in the grade level and at least one (1) content area listed on the license. established under sections 8 through 39 of this rule.
 - (C) A provisional (B) An accomplished practitioner license with two (2) years of full time teaching experience in an accredited school in the grade level and at least one (1) content area listed on the license. established under sections 8 through 39 of this rule.
- (2) Successfully meet the standards for the building level administrator adopted by the board as set forth in 515 IAC 11.
- (3) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11. completes an approved program in building level administration.
- (4) Obtain a master's degree **or higher.** or, if already degreed, completed additional course work in an educational administration program from an institution of higher education that is approved by the board to offer such a degree.
- (5) Successfully complete the school leaders licensure assessment requirements as set forth in 515 IAC 1-4-1(h) and 515 IAC 1-4-1(i).
- (6) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of a license with the content area building level administrator license is only eligible to serve as a building level administrator or supervisor. The building level administrator licensure applies to all who have the role or responsibility for direct supervision or primary evaluation of other licensed personnel, regardless of title, for example, assistant to, assistant, or deputy, in the school setting listed on the license.
- (c) The holder of a building level administrator license may obtain the accomplished practitioner license when he or she
 - (1) completed seven (7) years of experience as an administrator or supervisor in any accredited school subsequent to the issuance of the initial practitioner license;
 - (2) completed an educational specialist or higher degree in school administration at an institution approved by the board to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-40; filed Aug 11, 2003, 3:15 p.m.: 27 IR 175)

SECTION 75. 515 IAC 8-1-41 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-41 District level administrator: superintendent

- Sec. 41. (a) The applicant for the initial practitioner license as a content area "district level administrator: superintendent" must meet shall appear on the license if the department determines the applicant meets the following requirements:
 - (1) Successfully completes the school leader's licensure assessment under 515 IAC 8-2-2.
 - (1) (2) Successfully completes one (1) of the following:
 - (A) A proficient practitioner instructional license. An education specialist (Ed.S) degree or higher at an institution of higher learning.
 - (B) A standard license with two (2) years of full time teaching experience in An accredited school in the grade level and content area listed on the license, approved District Administrator: Superintendent program.
 - (C) A provisional license with two (2) years of full time teaching experience in an accredited school in the grade level and content area listed on the license.
 - (2) Successfully meet the standards for the district level administrator adopted by the board as set forth in 515 IAC 11.
 - (3) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11.
 - (3) Holds a proficient practitioner license.
 - (4) Obtain an educational specialist degree or higher or, if already degreed, completed additional course work in an educational administration program from an institution of higher education that is approved by the board to offer such a degree.
 - (5) Successfully complete the school leaders licensure assessment requirements as set forth in 515 IAC 1-4-1(h) and 515 IAC 1-4-1(i).
 - (6) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of a license with the content area district level administrator: superintendent license is eligible to serve as an administrator or supervisor in any school The district level administrator; superintendent licensure applies to all who have the role or responsibility for direct supervision or primary evaluation of other licensed personnel, regardless of title, for example, assistant to, assistant, or deputy, in accordance with the school setting listed on the license.
- (c) The holder of a district level administrator; superintendent license may obtain the accomplished practitioner license when he or she has:
 - (1) completed seven (7) years of experience as a central or district administrator or supervisor in any accredited school district subsequent to the issuance of the initial practitioner license;
 - (2) completed a doctorate in educational administration at an institution approved by the board to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-41; filed Aug 11, 2003, 3:15 p.m.: 27 IR 176)

SECTION 76. 515 IAC 8-1-42 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-42 District level administrator: director of career and technical education

- Sec. 42. (a) The applicant for the initial practitioner license as a content area "district level administrator: director of career and technical education" must meet shall appear on the license if the department determines the applicant meets the following requirements:
 - (1) Successfully completes the school leader's licensure assessment under 515 IAC 8-2-2.
 - (1) (2) Holds one (1) of the following licenses:
 - (A) A proficient practitioner instructional license or accomplished practitioner license with at least one (1) of the content areas in career and technical education as defined in under 515 IAC 1-1-10 through 515 IAC 1-1-15.

- (B) A standard license workplace specialist II license with two (2) years of full-time teaching experience in an accredited vocational school in the grade level and a vocational content area listed on the license.
- (C) A provisional license with two (2) years of full time teaching experience in an accredited school in the grade level and vocational education content area listed on the license.
- (C) A proficient practitioner license or accomplished practitioner license that includes any content area under section 40, 41, 43, or 44 of this rule.
- (D) A workplace specialist proficient practitioner instructional license as defined in 515 IAC 10 with a master's degree or higher.
- (D) A proficient practitioner license or accomplished practitioner license that includes the content area of business or technology education.
- (E) An Occupational Specialist II or III with a master's degree or higher and two (2) years of full-time teaching experience in an accredited vocational school in the grade level and vocational education content area listed on the license.
- (F) A proficient practitioner license as a superintendent or building level administrator.
- (G) A proficient practitioner license as a school counselor and any instructional proficient practitioner license.
- (H) A standard or provisional superintendent's license with two (2) years of full time experience as a superintendent or assistant superintendent in an accredited P-12 school district.
- (I) A standard or provisional secondary administration and supervision license with two (2) years of full time experience as a principal or assistant principal in an accredited junior high school, middle school, or high school.
- (J) A standard or provisional school counseling license with two (2) years of full time experience as a school counselor and any standard or provisional teaching license with two (2) years of full time teaching experience as a teacher in an accredited K-12 school.
- (K) A valid proficient practitioner business education or technology education instructional license.
- (L) A standard or provisional business education or industrial technology license with two (2) years of full time experience as a business education or industrial technology teacher in an accredited junior high school, middle school, or high school.
- (2) Successfully meet the standards for the district level administrator adopted by the board as set forth in 515 IAC 11.
- (3) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11. completes an approved District Administrator: Director of Career and Technical Education program.
- (4) Obtain a master's degree or, if already degreed, completed additional course work in an educational administration a **District Administrator: Director of Career and Technical Education** program from an institution of higher education that is approved by the board to offer such a degree.
- -(5) Successfully complete the school leaders licensure assessment requirements as set forth in 515 IAC 1-4-1(h) and 515 IAC 1-4-1(i).
- (6) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of a license with the content area district level administrator: director of career and technical education license is only eligible to serve as an administrator or supervisor in a career and technical education school The district level administrator; director of career and technical education licensure applies to all who have the role or responsibility for direct supervision or primary evaluation of other licensed personnel, regardless of title, for example, assistant to, assistant, or deputy. in the school setting listed on the license.
- (c) The holder of a district level administrator; director of career and technical education license may obtain the accomplished practitioner license when he or she has:
 - (1) completed seven (7) years of experience as a director of career or technical education in any accredited school district subsequent to the issuance of the initial practitioner license;
 - (2) completed a doctorate in educational administration at an institution approved by the board to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-42; filed Aug 11, 2003, 3:15 p.m.: 27 IR 176; filed Dec 30, 2004, 5:20 p.m.: 28 IR 1478)

SECTION 77. 515 IAC 8-1-43 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-43 District level administrator: director of curriculum and instruction

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 43. (a) The applicant for the initial practitioner license as a content area "district level administrator: director of curriculum and instruction" must meet shall appear on the license if the department determines the applicant meets the following requirements:
 - (1) One (1) of the following:
 - (1) Successfully completes the school leader's licensure assessment under 515 IAC 8-2-2.
 - (A) (2) Holds a proficient practitioner instructional license or accomplished practitioner license with at least one (1) content area established under sections 8 through 39 of this rule.
 - (B) A standard license with two (2) years of full time teaching experience in an accredited school in the grade level and content area listed on the license.
 - (C) A provisional license with two (2) years of full time teaching experience in an accredited school in the grade level and content area listed on the license.
 - (2) Successfully meet the standards for the district level administrator adopted by the board as set forth in 515 IAC 11.
 - (3) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11. completes an approved District Administrator: Director of Curriculum and Instruction program.
 - (4) Obtain a master's degree or, if already degreed, completed additional course work in an educational administration a **District Administrator: Director of Curriculum and Instruction** program from an institution of higher education that is approved by the board to offer such a degree.
 - (5) Successfully complete the school leaders licensure assessment requirements as set forth in 515 IAC 1-4-1(h) and 515 IAC 1-4-1(i).
 - (6) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of the **license with a content area** district level administrator: director of curriculum and instruction license is only eligible to serve as a director of curriculum and instruction an administrator or supervisor. The district level administrator; director of curriculum and instruction licensure applies to all who have the role or responsibility for direct supervision or primary evaluation of other licensed personnel, regardless of title, for example, assistant to, assistant, or deputy. in the school setting listed on the license.
- (c) The holder of a district level administrator; director of curriculum and instruction license may obtain the accomplished practitioner license when he or she has:
 - (1) completed seven (7) years of experience as a director of curriculum and instruction in any accredited school district subsequent to the issuance of the proficient practitioner license;
 - (2) completed a doctorate in educational administration at an institution approved by the board to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-43; filed Aug 11, 2003, 3:15 p.m.: 27 IR 177)

SECTION 78. 515 IAC 8-1-44 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-44 District level administrator: director of exceptional needs

- Sec. 44. (a) The applicant for the initial practitioner license as a content area "district level administrator: director of exceptional needs" must meet shall appear on the license if the department determines the applicant meets the following requirements:
 - (1) One (1) of the following:
 - (1) Successfully completes the school leader's licensure assessment under 515 IAC 8-2-2.
 - (A) (2) Holds a proficient practitioner instructional license or accomplished practitioner license with one (1) of the following:
 - (A) a content area in communication disorders as defined in under section 16 of this rule;
 - (B) a content area in exceptional needs as defined in under section 21 of this rule;
 - (C) a building level administrator content area in school services; school psychologist as defined in under section 46 40 of this rule;
 - (D) A standard license with two (2) years of full time teaching experience in an accredited school in the grade level and in the special education content area listed on the license.
 - (E) A school services standard license with school psychologist or speech, language, and hearing elinician and two (2) years of full time experience in an accredited school district as a school psychologist or speech, language, and hearing elinician.
 - (F) A provisional license with two (2) years of full time teaching experience in an accredited school in the grade level and special education content area listed on the license.
 - (G) (D) a school services provisional license with content area in school psychologist under section 46 of this rule and two (2) years of full-time experience in an accredited school district as a school psychologist; or
 - (2) Successfully meet the standards for the district level administrator adopted by the board as set forth in 515 IAC 11.
 - (3) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11. completes an approved District Administrator: Director of Exceptional Needs program.
 - (4) Obtain a master's degree or, if already degreed, completed additional course work in an educational administration a **District Administrator: Director of Exceptional Needs** program from an institution of higher education that is approved by the board to offer such a degree.
 - (5) Successfully complete the school leaders licensure assessment requirements as set forth in 515 IAC 1-4-1(h) and 515 IAC 1-4-1(i).
 - (6) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of the **license with the content area** district level administrator: director of exceptional needs license is only eligible to serve as an administrator or supervisor in any school setting. The district level administrator; director of exceptional needs licensure applies to all who have the role or responsibility for direct supervision or primary evaluation of other licensed personnel, regardless of title, for example, assistant to, assistant, or deputy. the school setting listed on the license.
- (c) The holder of a district level administrator; director of exceptional needs license may obtain the accomplished practitioner license when he or she has:
 - (1) completed seven (7) years of experience as a director of exceptional needs in any accredited school district subsequent to the issuance of the proficient practitioner license;
 - (2) completed a doctorate in educational administration at an institution approved by the board to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-44; filed Aug 11, 2003, 3:15 p.m.: 27 IR 178)

SECTION 79. 515 IAC 8-1-45 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-45 School services: school counselor

- Sec. 45. (a) The applicant for the initial practitioner license as a content area "school services: school counselor" must have: shall appear on the license if the department determines the applicant successfully completes a master's degree from an approved school counselor program or, if already degreed, has completed additional course work from an approved school counselor program.
 - (1) successfully met the standards for the school service professional and the specialty standards for school counseling adopted by the board as set forth in 515 IAC 11;
 - (2) successfully met all developmental standards adopted by the board as set forth in 515 IAC 11;
 - (3) obtained a master's degree in school counseling or related field or, if already degreed, completed additional course work in a school counseling program from an institution of higher education that is approved by the board to offer such a degree; and
 - (4) successfully completed all field experiences as set forth by the institution offering the counselor education program in both the content and all developmental levels.
 - (5) been recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) Coverage: The holder of the a license with a content area of school services: school counselor license is only eligible to serve as a school counselor in any school prekindergarten through grade 12, and the setting The school services: school counselor licensure applies to all, regardless of title, who have the role or responsibilities of education, career, and school counseling services for students. "P-12" shall appear on the physical license.
- (c) The holder of a school services: school counseling counselor license may obtain the an accomplished practitioner license when he or she if the applicant has:
 - (1) completed five (5) years experience as a school counselor in any accredited school an entity listed in 515 IAC 1-5-1(a) subsequent to the issuance of the proficient practitioner license;
 - (2) completed an educational specialist or higher degree in a counseling related field at an institution **of higher learning** regionally accredited to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program; was completed; or and
 - (4) successfully completed certification by the National Board for Professional Teaching Standards in school counseling as recognized by in a program approved by the Indiana Professional Standards board.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-45; filed Aug 11, 2003, 3:15 p.m.: 27 IR 178)

SECTION 80. 515 IAC 8-1-46 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-46 School services: school psychologist

- Sec. 46. (a) The applicant for the initial practitioner license as a content area "school services: school psychologist" must meet the following requirements: shall appear on the license if the applicant successfully completed a master's degree from an approved school psychologist program, or, if already degreed, has completed additional course work from an approved school psychologist program.
 - (1) Successfully meet the standards for the school service professional and the specialty standards for school psychologist adopted by the board as set forth in 515 IAC 11.
 - (2) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11.
 - (3) Obtain a master's degree from an institution of higher education approved by the board to offer such a degree in a school psychologist or related field.
 - (4) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
 - (b) The holder of a license with the content area school services: school psychologist license is only eligible to serve

as a school psychologist in any school prekindergarten through grade 12, and the setting "P-12" shall appear on the physical license.

- (c) The holder of a school services: school psychologist license may obtain the accomplished practitioner license when he or she the applicant has:
 - (1) completed five (5) years of experience as a school psychologist in any accredited school entity listed in 515 IAC 1-5-1(a) subsequent to the issuance of the proficient practitioner license;
 - (2) completed an educational specialist or higher degree in a psychology-related field at an institution approved by the board program to offer the appropriate course work; and
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed or completed all requirements for the National Certified School Psychologist license and holds a currently valid license as a Nationally Certified School Psychologist, as issued by the National Association of School Psychologists (NASP), located at 4340 East West Highway, Suite 402, Bethesda, Maryland 20814, www.nasponline.org.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-46; filed Aug 11, 2003, 3:15 p.m.: 27 IR 179)

SECTION 81. 515 IAC 8-1-47 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-47 School services: school nurse

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 47. (a) The applicant for the initial practitioner license as a school nurse must meet the following requirements: The content area School Nurse shall appear on the license if the department determines that the applicant:
 - (1) Successfully meet the national standards for school nurse as set forth in 515 IAC 11 [sic.].
 - (1) successfully meets the standards for the school services professional and the national standards for school nurse:
 - (2) Obtain obtains a bachelor's degree from an approved school nursing program in nursing from an institution of higher education approved by the board to offer such a degree.
 - (3) Obtain obtains a registered nurse's license through the Indiana state board of nursing.
 - (4) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of the **content area of** school services: school nurse license is only eligible to serve as a school health services coordinator or a school nurse in any school setting **pre-kindergarten through grade 12 and the setting P-12 shall appear on the physical license**. The school services: school nurse licensure is required for anyone serving as the school health services coordinator.
- (c) The holder of a school services: school nurse license may obtain the accomplished practitioner license when he or she if the applicant has:
 - (1) completed five (5) years of experience as a school nurse in any accredited school subsequent to the issuance of the proficient practitioner license:
 - (1) successfully completed the residency requirement described in 515 IAC 1-5-3.2; and
 - (2) completed a master's or higher degree in a nursing field at an institution approved by the board to offer the appropriate course work; and
 - (2) obtains a master's degree in nursing.
 - (3) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program was completed.

SECTION 82. 515 IAC 8-1-48 IS AMENDED TO READ AS FOLLOWS:

515 IAC 8-1-48 School services: school social worker

- Sec. 48. (a) If the department determines that an applicant for the initial practitioner license as a successfully completed a master's degree from an approved school social worker program, or, if already degreed, has completed additional course work from an approved school social worker program, the content area "school services: school social worker" must meet the following requirements: shall appear on the license.
- -(1) Successfully meet the standards for the school service professional and the specialty standards for school social worker adopted by the board as set forth in 515 IAC 11.
 - (2) Successfully meet all developmental standards adopted by the board as set forth in 515 IAC 11.
 - (3) Obtain a master's degree from an institution of higher education approved by the board to offer such a degree in a school social work or related field.
 - (4) Be recommended by the licensing advisor of the accredited institution where the applicant's approved qualifying program was completed.
- (b) The holder of the school services: school social worker license is only eligible to serve as a school social worker in any school prekindergarten through grade 12, and the setting "P-12" shall appear on the physical license.
- (c) The holder of a school services: school social worker license may obtain the accomplished practitioner license when he or she the applicant has:
 - (1) completed an educational specialist or higher degree in a social work **or a** related field at an institution approved by the board to offer the appropriate course work; **program**; and
 - (2) been recommended for the accomplished practitioner license by the licensing advisor at the institution where the approved program. was completed.

(Advisory Board of the Division of Professional Standards; 515 IAC 8-1-48; filed Aug 11, 2003, 3:15 p.m.: 27 IR 180)

SECTION 83. 515 IAC 8-1-50 IS ADDED TO READ AS FOLLOWS:

515 IAC 8-1-50 Temporary superintendent license

Authority: IC 20-28-2-6; IC 20-28-2-1

Affected: IC 20-28-2-4

- Sec. 50. (a) An applicant shall be granted a temporary superintendent license if the following requirements are met:
 - (1) A governing body submits a written request to the temporary superintendent license approval committee for a temporary superintendent license on behalf of the applicant. The written request must include the following:
 - (A) A content area in accordance with subsection (c).
 - (B) Documentation on the applicant's applicable knowledge or experience.
 - (C) Documentation that the applicant has obtained a master's degree or higher from an institution of higher learning approved by the board.
 - (2) The temporary superintendent license approval committee approves the written request by a majority vote.
- (b) The temporary superintendent license approval committee consists of five (5) members, including the superintendent of public instruction. The secretary of the board under IC 20-28-2-4 appoints the remaining four (4) members including the following:
 - (1) A member of the board who is a building level administrator.
 - (2) A member of the board who is a district superintendent.
 - (3) Two (2) additional members of the board.
 - (c) The content area for the temporary superintendent license is "District level administrator: superintendent."
- (d) The holder of a temporary superintendent license is eligible to serve as a district level administrator: superintendent in the prekindergarten through grade 12 school setting within the governing body's jurisdiction.

- (e) A temporary superintendent license is valid until the termination or expiration of the applicant's contract with the governing body in subsection (a)(1).
- (f) An applicant or governing body is not limited to one (1) temporary superintendent license. (Advisory Board of the Division of Professional Standards; 515 IAC 8-1-50)

SECTION 84. 515 IAC 8-2 IS ADDED TO READ AS FOLLOWS:

Rule 2. Teacher Proficiency Examination

515 IAC 8-2-1 Test requirements and exemptions

Authority: IC 20-28-2-6; IC 20-28-5-12

Affected: IC 20-28-5-3

Sec. 1. (a) To:

- (1) demonstrate proficiency in a content area as described in 515 IAC 8-1-8 through 515 IAC 8-1-44; and
- (2) be eligible for inclusion of the content area on the license;

an applicant for an initial practitioner license or an applicant for the addition of a content area on an existing license under subsection (e) must obtain at least the minimum acceptable score on a content area examination under section 2 of this rule.

- (b) In addition to the requirements of subsection (a), an applicant for an initial practitioner license with a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39 must complete the following requirements:
 - (1) Until June 30, 2011, obtain at least a minimum acceptable score as established under section 2 of this rule on the Praxis I examination administered by Educational Testing Service (ETS).
 - (2) After August 21, 2013, obtain at least a minimum acceptable score on an examination established under section 2 of this rule that demonstrates proficiency in pedagogy.
- (c) An applicant with a disability that needs to be accommodated during the administration of an examination is responsible for notifying the testing company of the need for the accommodation when applying to take the examination.
- (d) An applicant who receives accommodations during the administration of an examination, but fails to obtain a minimum acceptable score as established under section 2 of this rule may request a determination of proficiency through alternate means by providing the following documents to the department:
 - (1) A letter requesting a review of the applicant's proficiencies in the pertinent content areas.
 - (2) Credible documentation of the disability from an appropriate professional.
 - (3) Documentation demonstrating that the applicant has taken the examination with accommodations.
 - (4) A written statement from an education professional who has worked with the applicant attesting to the applicant's competency as a classroom teacher.
 - (5) A written statement from a faculty member of an approved program or institution of higher learning who has supervised the applicant's clinical experience attesting to the applicant's proficiency in classroom performance.
 - (6) A statement that outlines any special assistance or accommodations the applicant received during the time the applicant attended an institution of higher learning, if the applicant attended an institution of higher learning.
 - (7) The applicant's examination history.
 - (8) A transcript copy that shows evidence of completion of a teacher preparation program, including student teaching and degree posted on the transcript.
 - (9) Any other relevant documentation, such as, but not limited to, letters from:
 - (A) employers;
 - (B) colleagues;
 - (C) fellow members of service organizations; or
 - (D) other individuals with knowledge of the applicant's proficiency in the relevant test areas.

- (e) The holder of any license under this title may add content areas listed in 515 IAC 8-1-8 through 515 IAC 8-1-39 except for 515 IAC 8-1-16, 515 IAC 8-1-19, 515 IAC 8-1-21, 515 IAC 8-1-22, 515 IAC 8-1-24; 515 IAC 8-1-25, or 515 IAC 8-1-28, for which the applicant has successfully completed:
 - (1) testing requirements set forth in subsection (a); or
- (2) requirements of the content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39. (Advisory Board of the Division of Professional Standards; 515 IAC 8-2-1)

515 IAC 8-2-2 Minimum acceptable scores

Authority: IC 20-28-2-6; IC 20-28-5-12 Affected: IC 4-22-7-7; IC 20-28-5-3

- Sec. 2. (a) The board shall approve examinations and determine minimum acceptable scores for:
- (1) examinations required for an applicant to demonstrate proficiency in a content area as described in 515 IAC 8-1-8 through 515 IAC 8-1-44;
- (2) school leaders' licensure assessments;
- (3) examinations required for an applicant to demonstrate proficiency in basic reading, writing, and mathematics; and
- (4) examinations required for an applicant to demonstrate proficiency in pedagogy.
- (b) Prior to taking final action to approve examinations and determine minimum acceptable scores, the board shall do the following:
 - (1) Provide public notice of the proposed action at least thirty (30) days prior to taking final action. The public notice shall include the following:
 - (A) A summary of each examination the board proposes to approve.
 - (B) The proposed minimum acceptable scores for each examination.
 - (C) The time period in which the board will accept public comments.
 - (2) Accept and consider public comment.
- (c) In taking final action to approve the examinations and minimum acceptable score, the board shall establish the effective date of the approved examinations and minimum acceptable scores that shall be not sooner than six (6) months after the date of the final action.
- (d) An applicant who obtains at least the minimum acceptable score on an examination required under section 1 of this rule during the time the applicant is enrolled in an approved program may use that score even if a different score or a different examination is required at the time of application for the license. (Advisory Board of the Division of Professional Standards; 515 IAC 8-2-2)

SECTION 85. 515 IAC 9-1-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-2 Certificates and licenses issued under prior rules; recognition

- Sec. 2. (a) All licenses and certificates issued under the provisions of prior rules governing teacher education and certification shall-at the discretion of the department, remain in effect and shall retain the validity and coverage provided by the licenses or certificates. and holders of the licenses or certificates shall have the option of following the gradation steps in force at the date of issue. After July 2, 2006, all applicants obtaining an original license must meet the requirements as stated in 515 IAC 8 and this article. License holders completing requirements for renewals, additions, and conversion to a higher level shall meet the provisions of this title.
- (b) All life licenses issued under prior rules shall continue to be valid for the life of the holder. All other first grade or professional licenses issued under prior rules shall be considered as accomplished practitioner licenses providing the holder has

earned either of the following:

- (1) A master's degree.
- (2) National Board Certification.
- (c) All provisional or standard licenses issued under prior rules shall be considered equivalent to the proficient practitioner license. to be issued under this article.
- (d) All persons who have begun an approved teacher preparation program licensing programs for initial licensure under prior rules and regulations will have until July 1, 2006 August 31, 2013 to complete the program. An individual who-submits an application for an original license after July 1, 2006, will be subject to 515 IAC 8 and this article. Applications for licensure under prior rules, including evidence of successful completion of testing requirements, must be received by the department no later than December 31, 2013.
- (e) All persons who opt to add an area to a license or certificate issued under the provisions of prior rules governing teacher education and certification shall add the area under the requirement of the following:
 - (1) 515 IAC 1-1-1 through 515 IAC 1-1-69.
 - (2) 515 IAC 1-2-4 through 515 IAC 1-2-9.
 - (3) 515 IAC 1 2 19.
- (e) A license that is valid on the first day of school in the school in which the license holder is employed is considered valid for the duration of that school year. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-2; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1169; filed Jul 18, 2006, 1:30 p.m.: 20060816-IR-515050339FRA)

SECTION 86, 515 IAC 9-1-5 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-5 Application requirements; Indiana graduates

Authority: IC 20-28-2-6 Affected: IC 20-28

Sec. 5. (a) All persons who have earned the qualifying degree and completed an approved program of preparation at an Indiana institution of higher education shall initiate licensing procedures with the licensing advisor of the institution granting the qualifying degree.

(b) The following materials must be provided to the board:

An applicant for an initial practitioner license shall provide the following to the department:

- (1) The appropriate A completed application on the department approved form. for licensing. The application must contain the signature of the official licensing advisor of the institution granting the qualifying degree, specify the approved programs completed by the applicant, and, if applicable, provide evidence of teaching experience.
- (2) **Documentation of** passing scores on any assessments if applicable. required examinations. Each applicant shall request that the testing service send the official score report to the board. department.
- (3) The established fee for the issuance of the license.
- (4) The license being renewed, if applicable.
- (5) Any required evidence of the applicant's criminal history, including fingerprints and the applicant's Social Security number.
- (6) Applicants for licensing shall provide all necessary evidence of eligibility. and
- (7) (4) Any additional documentation as required by law.

(Advisory Board of the Division of Professional Standards; 515 IAC 9-1-5; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1170)

SECTION 87. 515 IAC 9-1-6 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-6 Application requirements; out-of-state graduates

Authority: IC 20-28-2-6 Affected: IC 20-28

- Sec. 6. A person who has earned the qualifying degree from an institution outside of Indiana and has not completed an approved teacher education program at an Indiana institution of higher education. An out-of-state applicant for an initial or proficient practitioner license shall submit the following materials to the board: department:
 - (1) The appropriate A completed application on the department approved form. specifying the content area(s) and school setting(s) of the instructional license desired.
 - (2) Documentation of passing scores on any required examinations. Each applicant shall request that the testing service send the official score report to the department.
 - (2) (3) The established fee for the issuance of the license.
 - (3) A copy of the applicant's currently valid out of state teaching license.
 - (4) An official transcript from each institution of higher education learning attended.
 - (5) Any required evidence of the applicant's criminal history, including fingerprints and the applicant's Social Security number.
 - (6) Passing scores on any assessments, if applicable. Each applicant shall request that the testing service send the official score report to the board. and
 - (5) If applicable, a copy of a valid teaching license or a certificate of eligibility issued by another state.
 - (6) Any other documentation of eligibility as determined by the department.
 - (7) If the applicant has teaching, administration, or school services previous experience, he/she must provide verification documentation of the experience including the grade level and subject taught, dates of employment, and the accreditation status of the school(s) where the applicant completed his/her teaching experience. that includes the following:
 - (A) School setting and content area.
 - (B) Dates of employment.
 - (C) Accreditation status of the schools in which the applicant completed his or her teaching experience.
 - (D) Documentation of good standing in each experience.

(Advisory Board of the Division of Professional Standards; 515 IAC 9-1-6; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1171)

SECTION 88. 515 IAC 9-1-7 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-7 Out-of-state applicants; eligibility; content

- Sec. 7. (a) An out-of-state applicant is eligible for an initial practitioner license if he/she meets the requirements for a license and either: the applicant meets the following requirements:
 - (1) holds a currently valid license and a baccalaureate degree from an approved teacher education program located in a state that is a member of the Interstate Compact Agreement; or
 - (2) verifies completion of a baccalaureate teacher education program accredited by the National Council for the Accreditation of Teacher Education (NCATE). The institution must have been accredited by NCATE at the time the person completed the approved program.
 - (1) Complies with section 6 of this rule.
 - (2) Successfully completes test requirements under 515 IAC 8-2-1(a)(2) and 515 IAC 8-2-1(b)(2), or comparable requirements as determined by the department.
 - (3) Meets one (1) of the following requirements:
 - (A) Holds a valid license or certificate of eligibility from a compact state and has completed a program approved by the compact state that is required for certification of education personnel in that compact state. The program must require completion of a baccalaureate degree and a supervised field experience.
 - (B) Holds a valid license or certificate of eligibility from a compact state that has agreed to Section III(B)(1) of the Interstate Compact Agreement and the applicant:

- (i) holds a baccalaureate degree; and
- (ii) completed an alternative certification program approved by the member state.
- (C) Holds a bachelor's degree from a teacher education program approved by NCATE or a regional institutional accrediting organization.
- (b) A graduate of an NCATE approved teacher education program is eligible for an Indiana initial practitioner license in the applicant's content area if that content area is also offered in Indiana. The board may require the completion of the NCATE recommendation form by an authorized licensing official of the degree granting institution for clarification.
- (b) An out-of-state applicant who meets the requirements of subsection (a) and has at least two (2) years of creditable experience under section 16 is eligible for a proficient practitioner license.
- (c) A graduate of an approved teacher education program in an Interstate Compact Agreement state must hold a certificate of eligibility or a currently valid teaching license from the compact state that is equivalent to an Indiana initial practitioner license. The board may require the completion of the Interstate Compact Agreement recommendation form by an authorized licensing official of the degree granting institution for clarification.
- (c) An out-of-state applicant who meets the requirements of subsection (b) and has master's degree from an institution of higher learning that substantially applies as determined by the department to the content area is eligible for an accomplished practitioner license.
- (d) An individual qualifying under subsection (b) or (c) will receive licensing in all content areas shown on the valid compact state teaching license if the areas of licensing are comparable to Indiana content areas, providing all minimum requirements have been met.
- (e) A graduate of an institution not located within a compact state is eligible for an Indiana initial or proficient practitioner license in the content area(s) and school settings(s) listed on the valid out of state license if he or she holds a currently valid instructional, administration, or school services license from that state and has met all minimum requirements.
- (d) If an applicant is eligible for a license under subsection (a) or (b), the department shall determine the equivalent content area or areas and school setting or settings of the Indiana license based on one (1) or more of the following:
 - (1) Results of the teacher proficiency examination under subsection (a)(2).
 - (2) Content areas and school settings listed on a valid out-of-state license.
 - (3) The curriculum requirements under subsection (a)(3).
- (e) If the department cannot determine the equivalent content area or areas or school setting or settings under subsection (d), the department shall determine the equivalent content area or areas or school setting or settings based on the official transcript from each institution of higher learning attended by the applicant. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-7; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1171)

SECTION 89. 515 IAC 9-1-8 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-8 Out-of-state teacher applicants; reciprocity

Authority: IC 20-28-2-6; IC 20-28-5-5

Affected: IC 20-28

- Sec. 8. (a) An out-of-state applicant **who does not qualify for a license under section 7 of this rule** is eligible for an Indiana reciprocal permit if he or she the applicant holds a valid license or certificate of eligibility issued by another state. and has met all requirements of a teacher education program at an institution approved by the board and a currently valid out of state teaching license that is comparable to an Indiana instructional license, but do not qualify for an Indiana initial or proficient practitioner license.
- (b) A reciprocal permit will be issued to a graduate of an accredited institution located in a state other than Indiana who has met all of the requirements for an initial or proficient practitioner instructional license except for the proficiency exam and

some of the course work. A reciprocal An applicant eligible for a reciprocal permit will under this section shall be issued only a permit in the:

- (1) content areas of the out-of-state license **or certificate of eligibility** that are equivalent to Indiana content areas; and the
- (2) school settings of the out-of-state license or certificate of eligibility that are equivalent to Indiana school settings.
- (c) An initial practitioner license will be issued when all course work and proficiency examination deficiencies have been corrected, if the applicant has not met the requirements for a proficient practitioner license.
- (d) A proficient practitioner teaching license will be issued when all course work and proficiency examination deficiencies have been corrected, if the applicant has met all requirements for a proficient practitioner license. of performance based assessment or can verify three (3) years of full time teaching experience appropriate to the license in an accredited P 12 school under a valid license.
- (e) A reciprocal permit is valid for one (1) year and may be renewed up to four (4)-two (2) times. A reciprocal permit holder may renew the license after the first year by correcting all proficiency exam deficiencies and earning six (6) semester hours of course work or equivalent appropriate progress toward an initial or proficient practitioner license. Any subsequent renewal requires the completion of six (6) semester hours of course work or equivalent appropriate progress toward an initial or proficient practitioner license. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-8; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1171)

SECTION 90. 515 IAC 9-1-16 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-16 Creditable experience for licensing

Authority: IC 20-28-2-6

Affected: IC 20-28-2; IC 20-28-6-6

- Sec. 16. (a) The following teaching experiences shall be recognized as acceptable activities in computing experience required for licensing:
 - (1) Experience **gained in good standing** in any Indiana school that was certified, accredited, or commissioned by the division of performance-based accreditation of the state board of education during the time such the experience was acquired.
 - (2) Experience **gained in good standing** in a school outside Indiana but within the United States, Commonwealth of the United States, or Canadian provinces if such the school was certified, accredited, commissioned, or equally recognized by the duly authorized agency of the state during the time such the experience was acquired.
 - (3) Experience **gained in good standing,** in a school maintained by the United States government for children of military personnel and other governmental employees either in the United States or in a foreign country.
 - (4) Teaching Experience in teaching as a Peace Corps volunteer.
 - (5) Employment for a period of sixty (60) days or more under a temporary contract under IC 20-6.1-4-7. or equivalent out of state
 - (6) Any experience equivalent to subdivisions (1) through (5) as defined determined by the board, department.
- (b) Responsibility for verifying any experience to be credited will shall rest with the employing school superintendent or authorized official of the federal or state department or agency.
- (c) The minimum amount of service to be counted as one (1) year of creditable experience shall be the equivalent of one hundred twenty (120) full days acquired during the regular school calendar. A half-year shall be credited for service equivalent to sixty (60) full days, or more, but less than one hundred twenty (120), acquired during the regular school calendar. Two (2) half-years of credit may be combined for credit not to exceed one (1) year. No Not more than one (1) year of creditable service shall be granted for services rendered within a twelve (12) month period beginning July 1st 1 and ending June 30th. 30.
 - (d) Active military experience shall qualify the holder of the proficient practitioner a license for extended validation of

said the license for a period equivalent to the time spent in active duty military service and not exceeding two (2) years providing the military service occurred during the validation period of the initial, proficient, or accomplished practitioner license. Copies of military discharge papers must be submitted to the board department to qualify for this extended validation. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-16; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1174)

SECTION 91. 515 IAC 9-1-18 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-18 License revocation, suspension, surrender; authority; grounds; procedures

Authority: IC 20-28-2-6

Affected: IC 4-21.5-3; IC 20-28-2; IC 20-28-5-7

- Sec. 18. (a) The board may, on the written recommendation of the superintendent of public instruction, revoke or suspend any license issued by the board under 515 IAC 1-1 or this rule or under prior rules and regulations governing teacher education and licensing.
- (b) A license may be revoked or suspended for immorality, misconduct in office, incompetency, or willful neglect of duty. The grounds of these charges may include, but are not limited to, the following:
 - (1) The person to whom the license was issued obtained the license by material misrepresentation or fraudulent means.
 - (2) The person to whom the license was issued has had a license revoked or suspended in another state.
 - (3) The person to whom the license was issued has been convicted of a misdemeanor or a felony which directly relates to the ability to perform the person's teaching duties. Offenses which constitute a violation under this subsection may include crimes of moral turpitude, drug related offenses, or the issuing of false statements.
 - (4) The person to whom the license was issued is subject to license suspension under IC 20 28 7 7.
- (c) (a) The board department may suspend or revoke a license under the provisions of this section for IC 20-28-5-7 upon the written recommendation of the superintendent of public instruction.
- (b) The state superintendent may recommend a period of time suspension not to exceed two (2) three (3) years. calculated from the date of imposition. At the conclusion of any suspension period imposed by the board,
- (c) If the license has not expired by the end of the period of suspension, and the department determines that the license holder has successfully completed all requirements for reinstating the license, the department shall reinstate the license shall be reinstated for any remaining period upon the written request of the license holder.
- (d) The validity period of a license shall not be extended, and any renewal or professionalization requirements shall not be waived at the time of reinstatement of a license suspended or revoked under subsection (e), revoked under subsection (e), or surrendered under subsection (f).
- (e) The board department may revoke a license under this section subsection (a) for an indeterminate period of time; provided, however, that the person suffering the revocation license holder may petition the board department for reinstatement at any time subsequent to the passage of two (2) three (3) years calculated from the date of revocation.
- (f) The department may accept a license surrendered to holder's voluntary surrender of the board pursuant to a plea agreement, probation agreement, sentencing agreement, or sentence or to avoid legal action will be treated license as a suspended or revoked license The holder of the license may petition the board for reinstatement of the license at any time subsequent to the passage of two (2) years calculated from the date the surrender was accepted by the board, providing the petition for reinstatement is not in violation of any court order or court approved agreement. under subsection (a).
- (g) If, prior to seeking an initial teaching license or the renewal of a teaching license, an applicant has committed an act for which a teaching license may be suspended or revoked, the application may be denied on that basis. The applicant may petition for administrative review of that denial as allowed by IC 4-21.5-3, in which case a hearing, known as a fitness hearing, will shall be held to determine the applicant's fitness to hold a teaching license. If such a petition for review is filed, the final

decision regarding the application will be based on the outcome of the fitness hearing.

- (h) An individual who petitions the board department for reinstatement of a revoked or surrendered license and an individual required to participate in a fitness hearing under subsection (g) before receiving an initial practitioner license shall have the burden of proving fitness to hold a license. A petition for reinstatement shall be denied if reinstatement would violate any court order or court-approved agreement. In making a determination of fitness, the board department shall consider the following factors:
 - (1) The likelihood the conduct or offense adversely affected, or would affect, students or fellow teachers, and the degree of adversity anticipated.
 - (2) The proximity or remoteness in time of the conduct or offense.
 - (3) The type of teaching credential held or sought by the individual.
 - (4) Extenuating or aggravating circumstances surrounding the conduct or offense.
 - (5) The likelihood of recurrence of the conduct or offense.
 - (6) The extent to which a decision not to issue the license would have a chilling effect on the individual's constitutional rights or the rights of other teachers.
 - (7) Evidence of rehabilitation, such as participation in counseling, self-help support groups, community service, gainful employment subsequent to the conduct or offense, and family and community support.
 - (i) IC 4-21.5-3 shall govern the following proceedings:
 - (1) A hearing on the suspension of a license under subsection (c). (a).
 - (2) A hearing on the revocation of a license under subsection (e).
 - (3) A reinstatement hearing under subsection (e).
 - (4) A reinstatement hearing under subsection (f).
 - (5) (4) A fitness hearing under subsection (g).
 - (j) The sanctions provided for under this section are intended to be remedial rather than punitive.
- (k) Any proceeding under subsection (i) may shall be conducted by the board or, at its discretion, by an administrative law judge on behalf of the department. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-18; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1175; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3309)

SECTION 92. 515 IAC 9-1-19 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-19 Emergency permits

Authority: IC 20-28-2-6

Affected: IC 20-28-2; IC 20-28-5-12

- Sec. 19. (a) An instructional emergency permit issued after July 1, 2004, is valid only for the school year during which it is granted. and expires July 31 of the school year for which it is issued. Until July 1, 2004, this process is guided by the rule for limited license in 515 IAC 1-2-20.
 - (b) To qualify for an instructional emergency permit, the applicant must submit **the following:**
 - (1) An application for an instructional emergency permit submitted by an employing school superintendent between July 1 and April 15 of the school year for which the emergency permit is requested but not later than twelve (12) weeks after the applicant for the emergency permit begins service.
 - (2) Documentation from the employing school superintendent certifying an emergency need for the applicant in the content area or areas or the school setting or settings of the request.
 - (2) (3) The established fee for the issuance of the license.
 - (3) (4) The license being renewed, if applicable.
 - (4) Any required evidence of the applicant's criminal history, including fingerprints and Social Security number.
 - (5) All necessary evidence of eligibility.
 - (6) Any additional documentation.

- (7) An official transcript showing successful completion of a baccalaureate degree from an institution approved by the board, of higher learning.
- (8) Verification **Documentation, if applicable,** of progress toward meeting the standards in the content area **requirements** and identification of a program where the applicant can obtain licensure in three (3) years.
- (9) Verification from the employing school superintendent certifying an emergency need for the applicant in the content area(s) or the school setting(s) of the request.
- (10) Verification (9) **Documentation, if applicable,** from the licensing advisor where the program will is to be completed that **demonstrates** the candidate applicant has enrolled in an approved program in the subject area or areas or school setting or settings of the request and the applicant has submitted a written plan for completion of the program. and
- (11) An application for an instructional emergency permit submitted after July 1 during the school year requested, but no later than twelve (12) weeks after the teacher begins actual service. The instructional emergency permit must be submitted no later than April 15 of the school year during which it is requested.
- (c) The instructional emergency permit may be renewed at the request of the employing school superintendent every year upon completion by the applicant of six (6) semester hours of course work directed toward an initial **practitioner** license in the emergency permit subject area or school setting or verification of appropriate progress by the licensing advisor where the applicant is completing an approved program.
- (d) The renewal of an instructional emergency permit requires the recommendation of the Indiana licensing advisor at the institution where the course work toward a planned program was completed, or a letter of recommendation from the equivalent of a licensing advisor at a IPSB approved institution in another state.
- (e) (d) The department may grant an applicant an expired Indiana license may earn a one-time nonrenewable emergency permit for continuing education if they ean verify the applicant provides documentation that they have the applicant has not been employed as a full full-time or part-time teacher, administrator, or school services personnel, not including substitute teacher, at any time three (3) years prior to the date of application.
- (f) (e) Except for applicants under subsection (f), the instructional emergency permit may be renewed up to two (2) additional times in the same content area or areas or school setting or settings, if the superintendent submits an application for an emergency permit in accordance with subsection (c).
- (f) Holders of emergency permits with the content area under 515 IAC 8-1-16 may renewal the permit annually if the superintendent demonstrates that the applicant is pursuing admission to an approved master's level speech language pathology program.
- (g) A candidate for an initial license who fails to demonstrate proficiency as required by IC 20 28 5 12 and is eligible under IC 20 28 5 12 and this section for a one (1) year, nonrenewable instructional emergency permit if the following criteria are met:
 - (1) The candidate holds a baccalaureate degree from a state or IPSB approved institution.
 - (2) The candidate has completed an approved teacher education preparation program in the content area requested on the instructional emergency permit.
 - (3) The candidate has successfully demonstrated proficiency in all three (3) Praxis I tests, Reading, Writing, and Mathematics.
 - (4) The candidate has taken the Praxis II Specialty Area(s) test in the content area(s), but has not successfully passed it.
 - (5) Application for the instructional emergency permit is submitted through an employing superintendent who has certified an emergency need for personnel in the subject area(s) or school setting(s) in which the candidate has completed an approved teacher education preparation program.
 - (6) The application for an instructional emergency permit must be submitted after July 1 of the school year requested, but no later than twelve (12) weeks after the teacher begins actual service. The instructional emergency permit must be submitted no later than April 15 of the school year during which it is requested.
 - (h) An instructional emergency permit under subsection (g) is:

- (1) Not renewable.
- (2) Issued only in the content area(s) or school setting(s) in which the candidate has completed an approved teacher education preparation program.
- (i) The holder of an instructional emergency permit under subsection (g):
- (1) may retake the examination in which proficiency was not demonstrated an unlimited number of times;
- (2) is advised to seek remediation in order to demonstrate proficiency on the remaining examination; and
- (3) is advised to contact the institution at which the individual completed the teacher education preparation program for counseling concerning remediation.

(Advisory Board of the Division of Professional Standards; 515 IAC 9-1-19; filed Dec 4, 2003, 3:00 p.m.: 27 IR 1176; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3309)

SECTION 93. 515 IAC 9-1-27 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-27 Transition to teaching permit

Authority: IC 20-28-2-6

Affected: IC 20-28-1-2; IC 20-28-2; IC 20-28-4; IC 20-28-5-9

Sec. 27. (a) A transition to teaching permit:

- (1) is valid for three (3) years from the date of issuance; application; and
- (2) may not be renewed.
- (b) To qualify for a transition to teaching permit, in a designated school corporation or subject area as defined in IC 20 28 4 11(a), the applicant must:
 - (1) meet all of the requirements of IC 20-28-4-5;
 - (2) be enrolled in an approved transition to teaching program that meets the requirements of IC 20-28-4-4;
 - (3) provide evidence documentation to the department that they are the applicant is enrolled in an approved transition to teaching program; and
 - (4) provide evidence **documentation** from the school corporation that the school corporation has fulfilled the requirements of IC 20-28-4-11(c).
 - (c) To obtain a transition to teaching permit, the applicant must submit the following:
 - (1) An application for a transition to teaching permit.
 - (2) The established fee for the issuance of the license.
 - (3) The applicant's Social Security number.
 - (4) A limited criminal history record on the applicant that complies with IC 20-28-5-9.
 - (5) (3) An official transcript showing successful completion of a baccalaureate degree from an institution approved by the department. of higher learning.
 - (6) Verification (4) Documentation from the employing school superintendent certifying that: the following:
 - (A) there is no A fully certified and highly qualified teacher is not available for the position. and
 - (B) The program participant is the best qualified candidate for the position.
 - (7) Verification (5) **Documentation** from the licensing advisor where the program will be completed that the candidate has enrolled in an approved transition to teaching program in the subject area requested.
 - (d) Transition to teaching permits
 - (1) expire on the date listed on the permit; and
 - (2) are not considered to be valid for the remainder of the school year if the permit expires on a date after the beginning of the school year.
- (e) Applicants who receive the transition to teaching permit are eligible for the mentoring portion of the Indiana mentoring and assessment program (IMAP) as:
 - (1) defined in 515 IAC 4-1 2(10); and

- (2) required in 515 IAC 4-2-7.
- (f) (e) Upon completion of the transition to teaching program applicants established under 515 IAC 1-6, an applicant will receive the initial practitioner license recommended by the licensing advisor at the college or university where institution of higher learning in which the program was completed.
- $\frac{\text{(g)}}{\text{(f)}}$ Before receiving the initial practitioner license, the applicant under a transition to teaching permit must complete the minimum acceptable scores required in 515 IAC 1-4-2, testing requirements set forth in 515 IAC 8-2.
- (h) Applicants who complete the mentoring portion of the IMAP program under the transition to teaching permit will still be required to complete the assessment portfolio required in 515 IAC 4-2-5. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-27; filed May 29, 2008, 10:12 a.m.: 20080625-IR-515070452FRA)

SECTION 94. 515 IAC 9-1-30 IS AMENDED TO READ AS FOLLOWS:

515 IAC 9-1-30 Visiting teacher license

Authority: IC 20-28-2-6

Affected: IC 20-28-2; IC 20-28-5-9

Sec. 30. (a) The A visiting teacher permit: license

- (1) is a three (3) year nonrenewable eredential valid for three (3) years; and license.
- (2) allows an international teacher to have a teaching credential in Indiana.
- (b) To qualify An applicant is eligible for the a visiting teacher permit, license if:
- (1) the applicant must submit provides documentation from the Ministry of Education, or comparable office of the visiting teacher's country of origin, verifying that demonstrates the applicant:
 - (1) (A) is of good moral character;
 - (2) (B) is a citizen of another country who is in the United States or will be entering the United States, and whom an Indiana school corporation has agreed to employ as a teacher;
 - (3) (C) holds the United States equivalent of the bachelor's degree from an accredited institution;
 - (4) (D) has completed a teacher preparation program; curriculum requirements as determined by the department to be equivalent to requirements under 515 IAC 8-1-1.4, 515 IAC 8-1-1.6, 515 IAC 8-1-1.7, 515 IAC 8-1-4, or 515 IAC 8-1-6;
 - (5) (E) has teaching or related professional experience; and
 - (6) (F) demonstrates English language proficiency;
- (c) To qualify for the visiting teacher permit, the applicant must submit the following:
- (1) (2) the employing Indiana school superintendent submits an application for a visiting teacher permit submitted by an employing school superintendent. license; and
- (2) Verification from the Ministry of Education or comparable office of the visiting teacher's country of origin of the documentation required in subsection (b).
- (3) the applicant provides the established fee to the department for the issuance of the permit. license.
- (4) A limited criminal history record of the applicant in the English language from the applicant's country of origin that complies with IC 20-28-5-9.
- (d) A visiting teacher permit under subsection (b) is:
- (1) nonrenewable; and
- (2) issued only in (c) The license shall include the content area or areas or and school setting or settings for which the candidate is assigned to teach. department determines equivalency under subsection (d).
- (d) The department shall determine the equivalent content area or areas and school setting or settings of the visiting teacher license based on one (1) or both of the following:

- (1) The content area or areas and school setting or settings listed on the license issued by another country.
- (2) The applicant's curriculum under subsection (b)(1)(D).
- (e) This rule does not apply to international teachers licensed in another country and employed by accredited Indiana schools through memoranda of understanding between the department of education and ministries of education of other countries. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-30; filed Oct 1, 2008, 4:13 p.m.: 20081029-IR-515080415FRA)

SECTION 95. 515 IAC 9-1-31 IS ADDED TO READ AS FOLLOWS:

515 IAC 9-1-31 Fees; licensing fund Authority: IC 20-28-2-6

Affected: IC 20-28-5-6

Sec. 31. (a) The following fees are nonrefundable application fees for a license, certificate, or permit:

(1) Issuance of an original license: \$35

(2) Renewal: \$35

(3) Add or delete a license area: \$35

(4) Conversion to a professional license: \$35

(5) Substitute certificate: \$15(6) Evaluation of a license: \$35

(7) Evaluation of an out-of-state transcript, per licensing area: \$35

(8) Duplicate: \$35(9) Degree change: \$35(10) Permit: \$35

- (b) An applicant may combine any two (2) or more actions for renewal, to add a license area, to drop a license area, or for conversion to a professional license in the same application, and pay a fee for only one (1) of the actions.
- (c) An applicant may combine any one (1) or more actions for degree change in an application with any one (1) or more actions for renewal, to add a license area, to drop a license area, or for conversion to a professional license, and pay a fee for only one (1) of the actions.
- (d) In the event that a fund for fees exists at the time the fees are due, an applicant shall pay the fees to the department, which shall deposit the fees in the licensing fund. (Advisory Board of the Division of Professional Standards; 515 IAC 9-1-31)

SECTION 96. 515 IAC 10-1-2 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-2 Definitions

Authority: IC 20-28-2-6 Affected: IC 20-28-6

Sec. 2. The following definitions apply throughout this article:

- (1) "Basic skills test" means the diagnostic instrument as agreed on by the workplace specialist university consortium used to assess:
 - (A) reading;
 - (B) mathematics; and
 - (C) language arts;

skills of individuals holding a workplace specialist license.

- (2) "Beginning teacher" means a person who:
 - (A) holds a workplace specialist initial practitioner license;

- (B) is employed as a workplace specialist teacher under a contract described in IC 20-28-6;
- (C) is a designated teacher; or
- (D) has not:
 - (i) successfully completed the required assessments under this rule; or
 - (ii) met the waiver requirement as set forth in section 9(b) of this rule.
- (3) "Beginning teacher seminar" means the program initiated after the workplace specialist teacher begins teaching.
- (4) "Beginning workplace specialist assessment" means:
 - (A) a portfolio assessment, if one has been approved by the department for the workplace specialist license, as required by section 11 of this rule;
 - (B) if no portfolio assessment has been approved by the department for the workplace specialist license, an alternative assessment or experience approved by the department; or
 - (C) any general assessments of professional teaching knowledge and performance related to standards based teaching as the department may by rule require.
- (5) (2) "Career and technical student organization" or "CTSO" means an organization for individuals enrolled in a career and technical education program that engages in career and technical activities as an integral part of the instructional program.
- (6) "Department" means the Indiana department of education.
- (7) "Director of career and technical education", for purposes of this rule, may serve in the capacity of the building principal or superintendent.
- (8) "Mentor" means a teacher who:
 - (A) meets the requirements of section 15 of this rule;
 - (B) has outstanding teaching skills; and
 - (C) is assigned by a director of career and technical education to guide the beginning teacher toward attaining skills and practices necessary for excellence in teaching.
- (9) (3) "Occupational experience" includes documented practical experience in the specific occupational licensing area. The term does not include teaching experience.
- (10) "PDP representative" means the person:
 - (A) appointed by the workplace specialist university consortium; or
 - (B) established by the department.
- (11) (4) "Professional development plan" or "PDP" means a plan signed by the:
 - (A) workplace specialist teacher; and
 - (B) director of career and technical education; and
 - (C) PDP representative;

that outlines the activities and points, hours as set forth in section 14(c) of this rule. that a teacher will complete for continuing education.

- (12) (5) "Workplace specialist teacher" means a teacher who is eligible licensed to teach in a grades 9 through 12 vocational or career and technical education program that has been approved by the department.
- (13) (6) "Workplace specialist university consortium"
 - (A) means a group of university personnel assigned by the department to oversee the beginning teacher seminar; and that
 - (B) is eligible to sign the teacher's initial PDP.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-2; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 97. 515 IAC 10-1-3 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-3 Occupational experience requirements

Authority: IC 20-28-2-6 Affected: IC 20-28-2

Sec. 3. (a) A candidate An applicant for any workplace specialist license must meet the occupational experience requirements in this subsection. "Occupational experience" means documented experience in the specific career and technical

occupational licensing area that meets one (1) of the following:

- (1) Six thousand (6,000) clock hours of occupational experience within the last five (5) years in the specific occupational area requested on the license.
- (2) In addition to four thousand (4,000) clock hours of occupational experience within the last ten (10) years in the specific occupational area requested on the license, one (1) of the following:
 - (A) Completion of a state-approved occupational competency exam in the occupational area.
 - (B) Completion of a two (2) year associate's degree or higher from an accredited institution of higher learning in the specific occupational area listed on the license.
 - (C) An approved apprenticeship or internship program that is a regular part of the training for that specific occupation.
- (b) Occupational experience must be verified in one (1) of the following ways:
- (1) A letter of work experience on company letterhead, including the following:
 - (A) Dates of employment.
 - (B) Job duties and titles.
 - (C) Number of hours completed.
- (2) Self-employment may be verified verification by profit and loss statements from tax forms clearly indicating that area of employment is the same as what is requested on the license. The department may at the request of staff, request other documentation, such as verification of the business through the Indiana Chamber of Commerce, to support the tax forms.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-3; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 98. 515 IAC 10-1-4 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-4 License type

Authority: IC 20-28-2-6 Affected: IC 20-28-2

- Sec. 4. (a) Individuals applying for licensure after January 1, 2009, will receive The workplace specialist license shall include at least one (1) content area that is equivalent to:
 - (1) the occupational experience requirements met by the applicant under section 3 of this rule; and
 - (2) vocational program subject areas approved by the State Board of Education under 511 IAC 8.
- (b) The workplace specialist license will is valid for grades 9 through 12 in a vocational or career and technical education program that has been approved by the department.
 - (1) incorporate the language set forth in 515 IAC 8-1-2; and
 - (2) include at least:
 - (A) one (1) content area; and
 - (B) one (1) school setting.
- (c) The content area listed on the license shall be taken from the approved content area list (511 IAC 6.1 5.1 9 and 511 IAC 6.1 5.1 10.1) of the department.
- (d) The school setting listed on the license shall always be high school. (Advisory Board of the Division of Professional Standards; 515 IAC 10-1-4; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 99. 515 IAC 10-1-5 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-5 Basic requirements

Authority: IC 20-28-2-6

Affected: IC 20-28-2; IC 20-37-1-1

Sec. 5. A candidate An applicant for any workplace specialist license must meet the following requirements:

- (1) Hold a high school diploma.
- (2) Be accepted for employment as a workplace specialist teacher in a recognized content area listed on the license by **one** (1) **of the following:**
 - (A) An Indiana school corporation.
 - (B) A cooperating school corporation for career and technical education organized under IC 20-37-1-1. or
 - (C) An accredited education program offered by the department of correction.
- (3) Provide documentation of occupational experience in accordance with section 3 of this rule in the specific career and technical occupational area.
- (4) Complete the application process required by the department.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-5; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 100. 515 IAC 10-1-6 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-6 Application requirements

Authority: IC 20-28-2-6 Affected: IC 20-28-2

Sec. 6. To be eligible for any workplace specialist license, the applicant must submit the following:

- (1) The appropriate completed application form for licensing. The application must contain the signature of the area director of career and technical education verifying the teacher's employment in an approved career and technical education program.
- (2) The established fee for the issuance of the license.
- (3) Any evidence of the applicant's criminal history and the applicant's Social Security number.
- (4) Applicants for licensing shall provide all necessary evidence of eligibility.
- (5) (3) Any additional documentation as required by the department. may by rule require.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-6; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 101. 515 IAC 10-1-8 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-8 Validation date of initial practitioner license

Authority: IC 20-28-2-6 Affected: IC 20-28-2

Sec. 8. (a) The workplace specialist initial practitioner license:

- (1) $\frac{1}{3}$ shall be is valid for two (2) years from the date the application $\frac{1}{3}$ has been is received by the department; and
- (2) may be renewed for one (1) additional year at the request of the director of career and technical education, providing the applicant has met the employment criteria noted in section 3 of this rule.
- **(b)** In order to renew this license, the applicant must complete all the requirements listed in section 6 of this rule. The license may be converted to the workplace specialist proficient practitioner license when the holder has completed all requirements of the assessment program as described in this rule. (Advisory Board of the Division of Professional Standards; 515 IAC 10-1-8; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 102. 515 IAC 10-1-9 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-9 Original proficient practitioner requirements and application requirements

- Sec. 9. (a) In addition to the application requirements set forth in section 6 of this rule, to be eligible for the workplace specialist proficient practitioner license, the applicant must submit **evidence of the successful completion** the following:
 - (1) The successful completion of the following: The beginning teacher residency program in accordance with 515 IAC 1-5-3.
 - (2) The beginning teacher seminar.
 - (3) The beginning workplace specialist teacher assessment.
 - (4) A basic skills test.
 - (5) An approved PDP in accordance with section 14 of this rule.
- (b) The beginning teacher seminar, the beginning workplace specialist teacher assessment, and the basic skills test may be waived if the teacher holds one (1) of the following:
 - (1) Any proficient practitioner instructional, school services, or administration license.
 - (2) Any:
 - (A) standard;
 - (B) provisional; or
 - (C) professional;

instructional, school services, or administration license and a minimum of two (2) years of full time teaching experience in an accredited school for kindergarten through grade 12.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-9; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 103. 515 IAC 10-1-14 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-14 Proficient practitioner renewal requirements

Authority: IC 20-28-2-6 Affected: IC 20-28-2

Sec. 14. (a) In order to renew a workplace specialist proficient practitioner license, the applicant must submit a PDP.

- (b) The PDP must contain all of the following:
- (1) The signatures of the following:
 - (A) The area director of career and technical education.
 - (B) The PDP representative.
 - (C) (B) The applicant.
- (2) The A minimum of ninety (90) continuing education points to be completed for the renewal of a workplace specialist license. hours of professional development experience in accordance with subsection (c).
- (c) To qualify for the renewal, the applicant must have obtained a minimum of ninety (90) professional development points in the five (5) year period immediately preceding the submission of the application for renewal. The professional growth experience points shall be calculated with one (1) clock hour qualifying for one (1) professional development point subject to the following limitations: if the hour has been verified by the director of career and technical education.
 - (1) College credit up to a maximum of ninety (90) points per renewal.
 - (2) In-service workshop up to a maximum of forty-five (45) points per renewal.
 - (3) Professional conference or workshop up to a maximum of forty-five (45) points per renewal.
 - (4) New teacher mentoring up to a maximum of thirty-six (36) points per renewal.
 - (5) Peer assistance up to a maximum of twenty-five (25) points per renewal.
 - (6) Internship in specific trade area up to a maximum of forty (40) points per renewal.
 - (7) Educational publication up to a maximum of forty-five (45) points per renewal.
 - (8) Elected officer in a state organization up to a maximum of forty-five (45) points per renewal.
 - (9) Elected officer in a national organization up to a maximum of ninety (90) points per renewal.
 - (10) Successful completion of a national recognized certificate program with an exam up to a maximum of forty-five (45) points per renewal.

- (11) Cooperating teacher for an undergraduate practicum up to a maximum of fifteen (15) points per renewal.
- (12) Curriculum development up to a maximum of forty-five (45) points per renewal.
- (13) Presentation in teaching field or formal setting up to a maximum of ten (10) points per renewal.
- (14) Professional programs or organization committee membership, or both, up to a maximum of thirty (30) points per renewal.
- (15) School accreditation activities up to a maximum of fifty (50) points per renewal.
- (16) CTSO up to a maximum of thirty (30) points per renewal.
- (d) All teachers renewing the workplace specialist license may use a maximum of forty-five (45) points hours in their licensing and trade area unless the points hours are earned in subsection (e)(1) or (e)(9). college credit approved by the director of career and technical education.
 - (e) Any changes in a PDP must be approved by both the
 - (1) director of career and technical education. and
 - (2) PDP representative.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-14; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 104. 515 IAC 10-1-15 IS AMENDED TO READ AS FOLLOWS:

515 IAC 10-1-15 Proficient practitioner renewal application requirements

Authority: IC 20-28-2-6 Affected: IC 20-28-2

- Sec. 15. In addition to the application requirements set forth in section 6 of this rule, to renew a workplace specialist proficient practitioner license, the applicant must submit the following:
 - (1) A PDP, as outlined in section 14(b) of this rule, showing the completion of a minimum of ninety (90) continuing education renewal points following the guidelines set forth in section 14(d) of this rule.
 - (2) All documentation supporting the completion of the ninety (90) continuing education renewal points. professional development points.
 - (3) A PDP, as outlined in section 14(b) of this rule, showing the minimum of ninety (90) continuing education renewal points professional development points following the guidelines set forth in section 14(d) of this rule, to be completed for the next renewal.
 - (4) The license being renewed.

(Advisory Board of the Division of Professional Standards; 515 IAC 10-1-15; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)

SECTION 105. 515 IAC 12-1-1 IS AMENDED TO READ AS FOLLOWS:

515 IAC 12-1-1 Accomplished practitioner license

- Sec. 1. (a) An accomplished practitioner instructional license is a renewable license that may be issued to a teacher who holds the holder of a proficient practitioner instructional license as noted in: if any of the following requirements are met:
 - (1) The license includes a content area set forth in:
 - (A) $515 \text{ IAC } 8-1-8 \text{ through } 515 \text{ IAC } 8-1-15, 515 \text{ IAC } 8-1-17 \text{ through } 515 \text{ IAC } 8-1-34, \text{ and } 515 \text{ IAC } 8-1-36 \text{ through } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ and } 515 \text{ IAC } 8-1-45 \text{ through } 515 \text{ IAC } 8-1-48; \text{ throu$
 - (B) and completes either: (A) the applicant holds a master's degree or higher approved or recognized by the professional standards board and has been recommended for the accomplished practitioner license by the institution granting the degree; or (B) certification by the National Board for Professional Teaching Standards of a content area recognized by the professional standards board; or from an institution of higher learning that substantially applies

as determined by the department to the content area.

- (2) 515 IAC 8 1 16 or 515 IAC 8 1 35 and completes the requirements as outlined in this rule.
- (2) The license includes a content area set forth in 515 IAC 8-1-40 through 515 IAC 8-1-44 and the applicant has:
 - (A) five (5) years of experience as an administrator; and
 - (B) a total of sixty (60) graduate hours of course work completed in school administration.
- (b) The accomplished practitioner license:
- (1) is valid for ten (10) years from the date the application is received by the department; and
- (2) may be renewed for a ten (10) year period if the applicant meets the renewal requirements under 515 IAC 1-7-14.

(Advisory Board of the Division of Professional Standards; 515 IAC 12-1-1; filed Feb 14, 2005, 10:20 a.m.: 28 IR 2135)

SECTION 106. THE FOLLOWING ARE REPEALED: 515 IAC 1-1-1 THROUGH 515 IAC 1-1-87; 515 IAC 1-2-1; 515 IAC 1-2-3; 515 IAC 1-2-17; 515 IAC 1-2-19; 515 IAC 1-2-21 THROUGH 515 IAC 1-2-25; 515 IAC 1-4; 515 IAC 1-5-5; 515 IAC 1-5-6; 515 IAC 1-7-1; 515 IAC 1-7-3; 515 IAC 1-7-6; 515 IAC 1-7-8; 515 IAC 1-7-9 THROUGH 515 IAC 1-7-11; 515 IAC 1-7-13; 515 IAC 1-7-16, 515 IAC 1-7-17; 515 IAC 3-1-2; 515 IAC 4-1; 515 IAC 4-2-3 THROUGH 515 IAC 4-2-18; 515 IAC 8-1-1; 515 IAC 8-1-2; 515 IAC 8-1-3; 515 IAC 9-1-1; 515 IAC 9-1-3; 515 IAC 9-1-4; 515 IAC 9-1-9 THROUGH 515 IAC 9-1-15; 515 IAC 9-1-17; 515 IAC 9-1-20 THROUGH 515 IAC 9-1-27; 515 IAC 9-1-28; 515 IAC 10-1-1; 515 IAC 10-1-11 THROUGH 515 IAC 10-1-16; 515 IAC 10-1-16; 515 IAC 10-1-18; 515 IAC 12-1-2.